

Paramount Unified School District

15110 California Avenue, Paramount, California 90723-4378
(562) 602-6000 Fax (562) 602-8111

BOARD OF EDUCATION

TONY PEÑA
President

LINDA GARCIA
Vice President

ALICIA ANDERSON
Member

SONYA CUELLAR
Member

VIVIAN HANSEN
Member

DR. RUTH PÉREZ
Superintendent



REGULAR MEETING OF BOARD OF EDUCATION

MINUTES

April 13, 2016

The meeting was called to order at 6:05.m. by President Tony Peña in the Boardroom at the District Office, 15110 California Avenue, Paramount California.

Pledge of Allegiance	Margarita Rodriguez, Director-Research, led the Pledge of Allegiance.
Roll Call	Trustee Alicia Anderson Trustee Tony Peña Trustee Sonya Cuellar Trustee Linda Garcia Trustee Vivian Hansen
Administrators Present	Ruth Pérez, Superintendent Ranita Browning, Interim-Assistant Superintendent-Business Services Myrna Morales, Assistant Superintendent-Human Resources Deborah Stark, Assistant Superintendent-Educational Services Adrian Ayala, Director-Leadership Development Kim Cole, Director-Special Education/ECE Greg Francois, Director-Secondary Ed. & Instructional Technology Randy Gray, Director-Curriculum & Instruction/Projects Margarita Rodriguez, Director-Research Chris Stamm, Director-Student Nutrition Services Patricia Tu, Interim Director-Fiscal Services Andrea Aguilar-Nuno, Principal-Buena Vista High School Greg Buckner, Principal-Paramount High School Jerry King, Principal-Paramount Adult School Morrie Kosareff, Principal-Paramount High School-West Scott Law, Principal-Collins School Lisa Nunley-Macon, Principal-Hollydale School Elizabeth Salcido, Principal-Zamboni Middle School Hilda Verdugo, Principal-Los Cerritos School Elida Garcia, Program Director-ECE Lisa Kirk, Assistant Principal-Zamboni Middle School Nancy Manning, Assistant Principal-Hollydale School

Approve Agenda
April 13, 2016
1.110

Trustee Garcia moved, Trustee Anderson seconded the motion. Superintendent Pérez informed the Board of a change go page 38 Item 4.3C, Consultant #1, the price should reflect \$83.00 per person and not \$38,000. The motion carried 5-0 to approve the agenda of the Regular Meeting of April 13, 2016 as amended.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Regular Meeting Minutes Trustee Hansen moved, Trustee Cuellar seconded and the motion

4-13-16 *Serving the communities of Bellflower, Lakewood, Long Beach, Paramount and South Gate.*

Great things are happening in Paramount schools

March 22, 2016
1.111

carried 4-1 to approve the Regular Meeting minutes of March 22, 2015.

Ayes: 4 – Trustees Anderson, Cuellar, Hansen, Peña
Abstention: 1 – Trustee Garcia

REPORTS

Student Board
Representatives

Armando Torres-Paramount High School, Brianna Fierro-Paramount High School West, Gabriela Garibay-Buena Vista High School and Martha Rubio-Paramount Adult School reported on school academic, athletic and extra-curricular activities.

Employee Representative
Reports

There was no CSEA representative in attendance.

TAP President April O'Connor shared that everyone's calendar is busy. She added that she hopes that we realize that our purpose is to advocate for students. She also shared that the CTA President will be visiting a Rep. Council meeting. She had a great meeting with representatives and Principal Morrie Kosareff. Everyone is busy with Open Houses coming up.

Board Members' Reports

Trustee Anderson attended Open House at Collins School.

Trustee Cuellar welcomed everyone and had no report.

Trustee Hansen attended the Day of the Child event and shared that there was great participation by the PTAs and families. She attended the City Council meeting recognizing the TAG Art Show student winners and also for the recognition of the JROTC for their 100th year. She also attended the PHS Open House.

Trustee Garcia attended the Day of the Child event and expressed her appreciation of PTA. She attended the Leo's Club Installation event, and the City Council meeting recognizing the TAG Art Show student winners and the PHS JROTC.

Trustee Peña attended the Day of the Child event.

Superintendent's Report

Superintendent Dr. Pérez highlighted a variety of items

- Superintendent Pérez shared that staff and students are gearing up for the SBAC testing.
- She visited Jackson, Jefferson and Wirtz schools.
- Dr. Pérez shared that this year the District wide fundraising effort for the Pennies for PEP was over \$20,000.
- Superintendent Pérez visited Paramount Park Middle School to participate in an assembly featuring a guest speaker.
- Superintendent Pérez attended a Secondary Counselor's meeting.
- Dr. Pérez presented a craft talk at the weekly Rotary meeting.

Bulletin Boards – Hollydale School

Lisa Nunley-Macon, Hollydale School Principal, Nancy Manning, Assistant Principal and students Austin Garcia and Yostina Wases,

presented an overview of the Boardroom bulletin boards representing Hollydale School's educational program and student work. The bulletin boards reflect the theme of "On the Road to College and Career Readiness" and enhance the educational message sent to visitors and District office employees. Mrs. Nunley-Macon wished to thank her staff Denise Besler, Cathy Blood, Yvette Burton, Elaine Carrillo, Rosa Edwards, Charla Kanz, Osiris Pardo, Tranise Sperling and Grace Yu who assisted with the bulletin boards and who were in attendance of the presentation

TAG Art Show Winners

The Board of Education members and Superintendent Dr. Ruth Pérez recognized the students for their artistic excellence and presented them with a Certificate of Achievement. Superintendent Dr. Pérez thanked John Nowlin, Show Chairman from the Traditional Artists Guild, for his continued support of our students in the area of visual arts.

The first place and special recognition student award winners of the 19th Annual Traditional Artists Guild Show were congratulated and introduced: Diego Ochoa, Kindergarten; Valeria Cervantes First grade; Janell Covarrubias, Second grade; Isaac Picazo, Third grade; Daphne Garcia, Fourth Grade; Jade Ceja, Fifth Grade; Aylin Mendoza, Sixth grade; Annette Angulo, Seventh grade; Noemi Hernandez, Eighth grade; Bianca Gaspar, Ninth grade; Alexis Aguirre, Tenth grade; Christina Huerta, Eleventh grade; Daisy Nava, Twelfth grade; Geidi Azpeitia, Judge's Award-Best Use of Color; Melanie Ortiz, Judge's Award-Best Composition; Nataly Campos, Superintendent's Award; Miriam Torres TAG Chairman's Award; Stephanie Castaneda, Parks and Recreation Commission's Award; Jennifer Martinez, Chamber of Commerce Award; and Alexis Aguirre, Mayor's Award

LCAP Update and Personnel Support Update

Dr. Deborah Stark, Assistant Superintendent-Educational Services informed the Board that the purpose of the presentation is to:

- Provide an overview of school and district personnel currently funded in the LCAP
- Report on proposed new school and district personnel in the updated LCAP
- Outline next steps

LCFF Funds:

The LCAP outlines the services and activities we will provide using Base, Supplemental and Concentration Funds

Base Funds:

- Allocated based on ADA
- Can be spent on all students to address basic needs.
- Examples: most classroom teachers, facilities, core textbooks

Supplemental Funds and Concentration Funds (S/C):

- Allocated based on the percent of students who are English Learners, Foster Youth or low income.
- Must be spent on activities and services that lead to improving outcomes for these students.
- Examples: Intervention Teachers, Coaches, additional

counselors, supplemental instructional materials, instructional technology.

LCAP Budget Projection:

	2015-16	2016-17	2017-18
Total LCFF Target	\$167,390,756	\$166,788,731	\$166,555,983
Hold Harmless (Floor Entitlement)	\$122,965,893	\$145,147,138	\$152,723,910
Difference between Target and Hold Harmless	\$44,424,863	\$21,641,594	\$13,832,073
GAP %	51.97%	49.08%	45.34%
Gap Funding	\$23,087,601	\$10,621,694	\$6,271,462
Total Year Funding	\$146,053,495	\$155,768,832	\$158,995,372
Total Year Funding Target minus Hold Harmless times Gap % equals Total Year Funding			

	2015-16	2016-17	2017-18
Total LCFF Funding	\$146,053,495	\$155,768,832	\$158,995,372
Increase from Prior Year		\$9,715,337	\$3,226,540
Base Grant and Augmentation for CSR	\$114,212,235	\$117,039,563	\$117,107,393
Increase from Prior Year		\$ 2,827,328	\$67,830
Supplemental/Concentration Grant	\$31,841,260	\$38,729,269	\$41,887,979
Increase from Prior Year		\$6,888,009	\$3,158,710
Unduplicated Pupil Percentage	93.85%	93.85%	93.85%

Increased support to schools:

- With the increase in Supplemental and Concentration Funding in the LCFF, academic and behavior support personnel have been restored to schools.
- With school level support as the first priority, positions have been added over the last two years. These positions are included in the current, 2015-16, LCAP.

Current LCAP Funded School Positions

Position	Schools	Number
• Coaches, TOSAs Additional Counselors	• K-12 Schools	40

• Teachers: Middle School Planning Period, Grade Span Adjustment, Maintain Staffing at Zamboni	• Middle Schools • K-5 Schools	53
• Teachers – CTE	• PHS, PHS West	12
• PE, Music Teachers	• K-5 Schools	8
• Teachers, Transitional Kindergarten	• K-5 Schools	5
• Counselors	• Selected Schools	6.5
• Grade Level Deans	• PHS	3
• Behavior Specialist	• K-12 Schools	1
• JROTC Instructor	• PHS	1
• AVID Tutors	• Middle Schools, PHS West	23
• Technology Instructional Assistants	• K-12 Schools	18
• Foster Youth Tutors	• K-12 Schools	3
• Attendance Staff	• PHS	3
• Custodial Staff	• Various Sites	5
Total Positions, Schools		181.5

Current LCAP Funded District Positions

District Positions		Number
Curriculum Specialists, Math, Science, CTE, GATE/VAPA	Educational Services	4
Program Specialist	Special Education	1
Attendance Specialist	Student Services	1
Director, Research and Evaluation	Research and Evaluation	1
Director, Secondary Ed./CTE	Secondary Education	1
Director, Leadership Development	Educational Services	.5
Director, Early Childhood (50%)	Early Childhood Education	
Assistant Director, Operations	Maintenance and Operations	1
Administrative Analyst, Operations, Buyer, Glazier		1
Information Technology Staff	Business	3
Accounting/Payroll Staff	Fiscal Services	3

Office Assistant	Secondary Education	2
Office Assistant	Curriculum and Projects	
Total Positions, District		21.5

Planning for the Future:

As we look ahead to plan future initiatives it is our goal to provide effective, timely and responsive support to schools. In order to proactively plan for future needs, we need to be strategic about adding essential personnel positions for schools and the district.

Proposed New Positions for 2016-17: Schools:

Position	LCAP Goal	Explanation	App. Cost
College and Career Counselor Buena Vista High School	1	Provide resources and support for students to leave with a post graduation plan.	\$105,000 S/C Funds
Behavior Intervention Specialist, 6-8 Schools	1	Feedback from LCAP surveys communicated need to support middle school students with high behavior support needs.	\$105,000 S/C Funds
Teacher on Special Assignment (TOSA) Three K-5 Schools	3	Expand pilot program from 3 to 6 schools to reduce behavior referrals, increase attendance of a target group of students to provide early intervention in elementary grades.	\$315,000 S/C Funds
Science Coach PHS West	1	Support transition to Next Generation Science Standards; align with PHS's coaching support.	\$105,000 S/C Funds
Total	6		\$630,000 S/C Funds

Proposed New Positions in 2016-17: Educational Services:

Position	LCAP Goal	Explanation	App. Cost
Curriculum Specialist: K-12 ELD	1	Provide professional development on new ELD standards, designated and integrated ELD	\$105,000 S/C Funds
Curriculum Specialist: K-5 ELA and Math	1	Support implementation of new K-5 ELA/ELD textbook adoption and inquiry based math instruction.	\$105,000 S/C Funds
Research Analyst Data Base Specialist	1 1	Support integration of assessment data with Student Information System Provide schools support for on line testing	\$95,000 \$105,000 S/C Funds

Director, High School Accountability & Strategic Planning	1	Plan and lead High School Promise Initiative, facilitate strategic planning process, support and supervise selected secondary schools.	\$150,000 S/C Funds
Senior Office Assistant, ECE	1	Support enrollment, parent communication for TK and pre-school programs.	\$65,000
Senior Office Assistant, High School Accountability	2	Support high school initiatives.	\$65,000 S/C Funds
Total	5		\$690,000 S/C Funds

Proposed New Positions in 2016-17: Business Services:

Position	LCAP Goal	Explanation	App. Cost
Director, District Safety and Security	1	This position will plan, organize, direct and evaluate safety and security programs, develop strategies and procedures for protecting students, personnel, and property, coordinate with local law enforcement regarding activities and incidents and conducts training on security policies, procedures for safety and security.	\$150,000
Total			\$150,000 Base Funds

Database Specialist: Current Programs that Require Support

The Research and Evaluation and Student Information Services (SIS) Offices work under the direction of the Research Director. In the last five years PUSD has added numerous web based programs that integrate processes from both Research and SIS. In order for these programs to provide updated, timely information to schools, a Database Specialist is needed. This position will consolidate and automate routine tasks schools use in Synergy and databases.

Database Specialist: Programs Planned

As the world becomes increasingly digital, PUSD needs to provide students, parents and staff access to electronic resources. The following are planned and will need the support and expertise of a Database Specialist:

- New reporting requirements in CALPADS (Special Ed. Data, chronic absenteeism, CTE data reports, attendance)
- Online Textbooks (example: 6-8 Language Arts adoption)
- On line courses for high school graduation (Edgenuity)
- Expansion of Parent Portal to K-5 parents
- Expansion of StudentVue to 6-8 students

In addition, we need to fully implement Synergy features not currently in use including:

- TeacherVue App. to monitor grades, assignments, attendance
- Learning Management System
- Administrative Reports

Research Analyst:

As the result of dramatic changes in the state’s testing program, LCAP reporting requirements and district assessments, there is a need for an additional Research Analyst to support testing, assessment, surveys, and LCAP monitoring.

Before 2013 (STAR)

- Tests were paper based
- Test administered at end of year
- 1 STAR Coordinator training per year
- One Title I Parent Survey
- 4 district assessments per year
- No LCAP

Currently (CAASPP)

- All tests on line.
- Digital library for assessment used year round.
- On line interim assessments require training on administering, scoring.
- On line student log in, requires back up technical support.
- 5 CAASPP Coordinator trainings per year.
- Title I Parent Survey
- LCAP Survey-Staff, Parents, Teachers
- Student School Climate Survey
- 5-8 district assessments per year
- LCAP requires frequent monitoring of metrics to measure progress toward district targets.

New Work Requires New Ways of Working:

When computers replaced typewriters, a new level of technical support was needed. In a similar manner, current on line testing system and data reports require new levels of technical support to help teachers, counselors and principals make effective use of these essential resources.

Next Steps:

- Respond to questions and provide any further information needed.
- Update the LCAP and include positions, actions and services for 2016-17.
- Review updated sections of the plan with LCAP Committee. Post on PUSD website for feedback.
- Submit LCAP for public hearing and approval in June, 2016.

There were no changes to the Board meeting calendar.

Public Hearing Section

There were no speakers during the hearing section.

CONSENT ITEMS

0.112

Trustee Anderson moved, Trustee Cuellar seconded and the motion carried 5-0 to approve the Consent Items.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Human Resources

Personnel Report
15-14

Accept Personnel Report 15-14, as submitted. The report includes details, assignments, terminations, and employment of personnel.

2.112 Certain assignments listed in this report may be contingent upon allocation of funding in the 2015-16 State Budget Act and related legislation.

Educational Services

Consultant and Contract
Services
3.112

Approved the consultant and contract service request authorizing contracts with consultants or independent contractor who provides specialized services, as submitted.

Business Services

Purchase Order Report
15-14
4.112

Approved Purchase Order Report 15-13 authorizing the purchase of supplies, equipment, and services for the District.

Acceptance of Donations
4.112

Accepted the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

Consultant Services
4.112

Approve the Consultant Services request authorizing contracts with consultants or independent contractors who provide specialized services.

ACTION ITEMS

Educational Services

Arts for All School District
Advancement Grant
Application
3.113

Trustee Garcia moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve the submission of the *Arts for All* School District Advancement Grant application to support the arts and expand the District's K-12 Visual and Performing Arts Program for the 2016-17 school year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Comprehensive School
Safety Plans for the 2016-17
School Year
3.114

Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 5-0 to approve the Comprehensive School Safety Plans for the 2016-17 school year, which have been approved by the School Site Council at each site.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Consulting Agreement for
Software Systems
Integration
3.115

Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 5-0 to approve John Novak Consulting Agreement to provide support for automated scripting processing and training for Student Information Systems staff.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

American Language
Services
3.116

Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 5-0 to ratify American Language Services to provide interpreting and translation services to parents for language the District cannot accommodate.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

- Nonpublic, Nonsectarian School/Agency Services Annual Master Contract for Special Education Students, 2015-16 School Year
3.117
Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to approve the Nonpublic, Nonsectarian School/Agency Services Annual Master Contract for the placement of special education students in nonpublic schools, as determined by the students' Individual Education Plan for the 2015-16 school year.
Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña
- Nonpublic School Placement for a Special Education Student for 2015-16
3.118
Trustee Garcia moved, Trustee Hansen seconded, and the motion carried 5-0 to approve the placement for a special education student in nonpublic schools, as determined by the student's Individual Education Plan for the 2015-16 school year.
Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña
- Memorandum of Understanding with Kaiser Permanente
3.119
Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to approve ratify the Memorandum of Understanding with Kaiser Permanente for the Youth Work Preparation Certificate Program during the 2015-16 school year.
Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña
- Attorney Fees and Settlement Agreement for a Special Education Student
3.120
Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 5-0 to approve and authorize payment for attorney fees and settlement agreement for a special education student.
Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Business Services

- Resolution 15-37, Transfer of Cafeteria Activity Between Funds
4.121
Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to approve the 2015-16 Budget Adjustments for the General Funds, Unrestricted and Restricted, Adult Education Fund, Cafeteria Fund, and Self-Insurance Funds
Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña
- Notice of Completion – Field Service Contract
4.122
Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 5-0 to approve the contract with Los Angeles County of Education for Internet services for 2016-17 pending E-Rate funding approval.
Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

INFORMATION ITEMS

Educational Services

- Revised Administrative Regulation 6146.41 – Physical Education
The Board received as information Administrative Regulation 6146.41 – Physical Education which revised to align with recent changes in Education Code.
- Williams Settlement Quarterly Uniform Complaint Summary
The Board received as information the required Williams Settlement Quarterly Uniform Complaint Summary for the third quarter January 1 – March 31, 2016.

ANNOUNCEMENTS

Staff Employee Comments
Per Government Code
54957

President Peña reported that the next Regular Meeting would be April 27, 2016, at 6:00 p.m. – Boardroom of the District Office.

April O'Connor, teacher at Zamboni Middle School and TAP President shared concerns regarding the presentation shared during the meeting. She added that these are a lot of jobs and this is a lot of spending outside of the classroom and the last thing we need is more new positions. She also expressed concern regarding a recent 6-8 meeting that took place and members are upset and can see red flags. She asks that the District think critically before it moves forward.

CLOSED SESSION

The Board adjourned to Closed Session at 7:50 p.m. to discuss governance team items.

OPEN SESSION

The Board reconvened to Regular Session at 9:03 p.m. President Peña reported that they discussed governance team items.

There was no action taken in Closed Session.

ADJOURNMENT

Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on April 13, 2016 at 9:03 p.m.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Ruth Pérez, Secretary
To the Board of Education

President

Vice President/Clerk

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Myrna Morales, Assistant Superintendent – Human Resources
DATE: April 27, 2016
SUBJECT: Personnel Report 15-15

BACKGROUND INFORMATION:

Following is Personnel Report 15-15, which reports details of personnel assignments, employment and terminations.

POLICY/ISSUE:

Board Policy 4110 – Permanent Personnel – Certificated
Board Policy 4111 – Recruitment & Selection – Certificated
Board Policy 4210 – Permanent Personnel – Classified
Board Policy 4211 – Recruitment & Selection – Classified

FISCAL IMPACT:

As indicated in the following personnel report.

STAFF RECOMMENDATION:

Accept Personnel Report 15-15 as submitted. The report includes details, assignments, terminations and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2015-16 State Budget Act and related legislation.

PREPARED BY:

Myrna Morales, Assistant Superintendent – Human Resources
Beatriz Spelker-Levi, Director of Personnel – Human Resources

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

CONSENT ITEM: 2.1-C

**PERSONNEL REPORT 15-15
APRIL 27, 2016
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
ADDITIONAL ASSIGNMENTS				Hourly		
*Brainard, Richard	Team Building and Collaboration with English Learners NTE 250 hrs. total	Alondra		\$38.00 Title I	03-01-16	06-09-16
*Carser, David						
*Cheek, Joshua						
*Colenzo, Rocco						
*Goins, Ashley						
*Gonzales, Jason						
*Griffith-Wu, Isela						
*Hernandez, Martin						
*Hunt, Anjanett						
*James, Richard						
*Krakower, Jenna						
*Marsh, Erin						
*Otte, John						
*Soto, Michelle						
*Tsutsui, Nadine						
*Uriarte, Jose						
Flores, Maria G.	Intervention NTE 80 hrs.	Jefferson		\$38.00 LCAP**	05-02-16	05-31-16
STIPEND						
*Marin, Jesus	Girls' Basketball	Hollydale		\$172.00 General Fund	01-11-16	03-30-16
*Wulkowicz, James	Boys' Basketball	Hollydale		\$172.00 General Fund	01-11-16	03-30-16
*Culhane, Danielle	Girls' Soccer	Paramount Park		\$172.00 General Fund	03-01-16	05-31-16
*Gonzalez, Jesus	Boys' Soccer	Paramount Park		\$172.00 General Fund	03-01-16	05-31-16
*Lozano, Christopher	Girls' Soccer	Paramount Park		\$172.00 General Fund	03-01-16	05-31-16
*Sanchez, Darek	Boys' Soccer	Paramount Park		\$172.000 General Fund	03-01-16	05-31-16

*Ratification

**Local Control Accountability Plan

**PERSONNEL REPORT 15-15
 APRIL 27, 2016
 CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	DESCRIPTION	EFFECTIVE	
				FROM	TO
<u>RESIGNATION</u> Harbin, Perry	Teacher	Jackson	Personal	04-12-16	
<u>EARLY RETIREMENT</u> Cambridge, Marschal	Teacher	Buena Vista	Early Retirement	06-10-16	
Guzman, Carlos	Teacher	Jackson	Early Retirement	06-10-16	
<u>RETIREMENT</u> Blood, Catherine	Teacher	Hollydale	Retirement	06-10-16	

**PERSONNEL REPORT 15-15
APRIL 27, 2016
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>Employment</u>				<u>Monthly</u>		
*Arvizu, Mario	Custodian 8 hrs. per day/12 mo.	Operations	117-I	\$2,919 LCAP**	04-06-16	
*Coleman, Yuvia	Technology Instructional Assistant 6 hrs. per day/10 mo.	Hollydale	118-I	75% of \$2,991 LCAP	04-11-16	
<u>Promotion</u>				<u>Monthly</u>		
*Diaz, Claudia	Senior Office Assistant 8 hrs. per day/12 mo.	Educational Services	118-II	\$3,144 LCAP	03-14-16	
*Flores-Trejo, Mayra	Senior Nutrition Services Worker 8 hrs. per day/11 mo.	Roosevelt	111-V	\$3,066 SNS***	04-07-16	
<u>Short Term</u>				<u>Hourly</u>		
*Durr, Maurice	Campus Security NTE 1.5 hrs.	Operations	118-I	\$17.26 General Fund	03-10-16 only	
*Alfaro, Erika	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day each	Special Education	112-I	\$14.88 Special Education	04-05-16	06-09-16
*Gallegos, Brenda					04-08-16	
*Lozada, Brenda					04-06-16	
*Noriega, Carla					04-06-16	
<u>Substitute, on call</u>				<u>Hourly</u>		
*Cortez, Alexzandra	Nutrition Services Worker	Student Nutrition Services	109-I	\$13.82 SNS	03-17-16	
*Ruiz, Natalie					03-22-16	
*Ruiz-Castaneda, Arlet	Noon Duty Aide	Paramount Park		\$10.50 General Fund	04-04-16	
*Silva, Pauline					04-05-16	
<u>ADDITIONAL ASSIGNMENT</u>				<u>Hourly</u>		
<u>Short Term</u>						
*Aguilar, Alejandra	Instructional Assistant – SE/SH NTE 3 hrs. per day each	Special Education	115-I	\$16.03	04-04-16	06-09-16
*Alcala, Angel			115-I	\$16.03 Special Education		

* Ratification
** Local Control Accountability Plan
*** Student Nutrition Services

**PERSONNEL REPORT 15-15
APRIL 27, 2016
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE			
					FROM	TO		
<u>ADDITIONAL ASSIGNMENT</u>								
<u>Short Term</u>								
<u>continued</u>								
*Carranza, Guadalupe	Instructional Assistant – SE/SH NTE 3 hrs. per day each	Special Education	115-I	<u>Hourly</u> \$16.03	04-04-16	06-09-16		
*De La Paz, Monica			115-I	\$16.03				
*Gomez, Daisy			115-V	\$19.52				
*Martinez, Deborah			115-V	\$19.52				
*Pachecano-Fernandez, Lucero			115-I	\$16.03	03-01-16			
*Pham, Thai-Vi			115-I	\$16.03	04-04-16			
*Quintero, Patricia			115-IV	\$18.58	04-01-16			
*Rangel, Bianca			115-I	\$16.03	04-04-16			
*Rios, Elizabeth			115-IV	\$18.58	04-01-16			
*Robledo, Javier			115-I	\$16.03	04-04-16			
*Servin, Guadalupe			115-I	\$16.03				
*Sibrian, Claudia			115-II	\$16.84	02-01-16			
*Sustaita, Maribel			115-I	\$16.03	04-04-16			
<u>WORKING OUT OF CLASSIFICATION</u>								
*Awadallah, George			Senior Custodian NTE 8 hrs. per day	Paramount Park	122-II	<u>Monthly</u> \$3,469 General Fund	03-07-16	03-11-16
<u>TEMPORARY ATHLETIC TEAM COACH</u>								
*Duenas, Gabriel	Middle School Intermural Sports Boys Soccer Coach	Hollydale		<u>Stipend</u> \$172 LCAP	04-04-16	06-09-16		
*Ramirez, Yecenia	Middle School Intermural Sports Cheer Coach	Hollydale		\$172 LCAP	04-04-16	06-09-16		
*Brigham, Damien	Assistant Coach Track and Field	Paramount High-Senior		\$2,264 General Fund	02-23-16	05-13-16		
*Dumas, Ervin								
*Ozan, Daniel								
*De La Paz, Diana	Head Coach Girls Junior Varsity Softball	Paramount High-Senior		\$2,264 General Fund	02-23-16	05-13-16		

* Ratification

PERSONNEL REPORT 15-15
APRIL 27, 2016
CLASSIFIED PERSONNEL

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
TEMPORARY ATHLETIC TEAM COACH continued						
*Ecevedo, Jeffrey	Head Coach Boys Junior Varsity Volleyball	Paramount High-Senior		Stipend \$2,264 General Fund	02-23-16	05-13-16
*Garcia, Edward *Rodriguez, Hector	Assistant Coach Boys Soccer CIF Playoffs	Paramount High-Senior		1/10 th of \$2,264 per week General Fund	02-13-16	02-28-16
*Garcia-Alvarado, Ana	Assistant Coach Girls Wrestling CIF Playoffs	Paramount High-Senior		1/10 th of \$2,264 per week General Fund	02-13-16	02-28-16
*Hernandez, Liliana	Assistant Coach Girls Soccer CIF Playoffs	Paramount High-Senior		1/10 th of \$2,264 per week General Fund	02-13-16	02-28-16
*Malauulu, Reggie	Head Coach Boys Varsity Volleyball	Paramount High-Senior		\$3,156 General Fund	02-23-16	05-13-16
*Martinez, Antonio *Martinez, Christian	Assistant Coach Swimming	Paramount High-Senior		\$2,264 General Fund	02-23-16	05-13-16
*Martinez, Javier	Head Coach Girls Wrestling	Paramount High-Senior		1/10 th of \$3,156 per week General Fund	02-13-16	02-28-16
*Martinez, Jaycob	Assistant Coach Boys Wrestling	Paramount High-Senior		1/10 th of \$2,264 per week General Fund	02-13-16	03-04-16

* Ratification

**PERSONNEL REPORT 15-15
 APRIL 27, 2016
 CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>TEMPORARY</u> <u>ATHLETIC TEAM</u> <u>COACH</u> continued *Torres, Samuel	Head Coach Boys Junior Varsity Baseball	Paramount High-Senior		<u>Stipend</u> \$2,264 General Fund	02-23-16	05-13-16

PERSONNEL REPORT 15-15
APRIL 27, 2016
CLASSIFIED PERSONNEL

NAME	POSITION	LOCATION	DESCRIPTION	EFFECTIVE	
				FROM	TO
<u>RESIGNATION</u> Wirch, Norman	Substitute Custodian	District	Personal	03-31-16	
Equihua, Ana	Instructional Assistant – SE/SH	Adult Education	Personal	03-25-16	
Duarte, Cindy	Substitute Noon Duty Aide	Jackson	Personal	03-25-16	
Ruiz, Kiara	Short Term Instructional Assistant – Sp. Ed.	Paramount High-Senior	Personal	04-14-16	
<u>TERMINATION</u> Sanchez, Yvonne	Substitute Noon Duty Aide	Hollydale	End of Assignment	02-02-15	
Sedano, Raquel	Substitute Noon Duty Aide	Mokler	End of Assignment	06-11-16	
Wilson, Ariel	College Tutor	Paramount Park	End of Assignment	12-16-15	
<u>EARLY RETIREMENT</u> Browning, Ranita	Director of Fiscal Services	Fiscal Services	Early Retirement	06-30-16	
<u>RETIREMENT</u> Rubalcava, Rosalinda	Nutrition Services Worker	Alondra	Retirement	06-10-16	

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: April 27, 2016
SUBJECT: Consultant and Contract Services

BACKGROUND INFORMATION:

The District contracts with consultants or independent contractors who provide valuable and necessary specialized services not normally required on a continuing basis.

The following specialized service is/are requested:

#	Consultant	Services to be Provided/ Audience	Site/ Requested by	Time Period	Cost/ Funding Source
1	The Ned Show PC15-16150	Consultant to provide educational assemblies that promote academic achievement through character development. 710 students	Mokler School Requested by: Linh Roberts	May 2, 2016	Not to exceed \$2,000 from MAA and Special Site Account funds
2	Paramount Pet Entertainment PC15-16156	Consultant to provide Wirtz preschool students the opportunity to learn about different species of reptiles. 72 students	Early Childhood Education Requested by: Elida Garcia	May 12, 2016 and May 20, 2016	Not to exceed \$450 from CSPP funds
3	The Party Puppet Show PC15-16157	Consultant to provide Keppel preschool students an educational experience through puppetry. 48 students	Early Childhood Education Requested by: Elida Garcia	May 12, 2016 and May 20, 2016	Not to exceed \$600 from CSPP funds

CONSENT ITEM: 3.1-C

#	Consultant	Services to be Provided/ Audience	Site/ Requested by	Time Period	Cost/ Funding Source
4	Teaching Strategies, Inc. PC16-1701	Safe and Civil Schools to provide K-12 professional development on school and classroom strategies that promote proactive, positive and respectful behavior.	Student Services Requested by: Manuel San Miguel	15 training days between October 1, 2016 through June 30, 2017	Not to exceed \$2,500 per day plus expenses for a total of \$63,000 from LCAP Supplemental/ Concentration funds
5	Pacific Audiologics PC16-1702	Provide vision/hearing and scoliosis screenings for students in selected grade levels.	Student Services Requested by: Manuel San Miguel	September 1, 2016 through June 30, 2017	Not to exceed \$48,000 from Student Services Health funds
6	Red Schoolhouse Software PC16-1703	Provide use of Online Assessment Reporting Systems (OARS) software for K-12 interim reading and mathematics assessments, software upgrades, installation and technical support and training of selected District staff.	Educational Services Requested by: Margarita Rodriguez	July 1, 2016 through June 30, 2017	Not to exceed \$72,000 from LCAP Supplemental/ Concentration funds
7	Schoolzilla Software PC16-1704	Provide support to create and customize data reports to monitor student and school performance.	Educational Services Requested by: Margarita Rodriguez	July 1, 2016 through June 30, 2017	Not to exceed \$80,000 from LCAP Supplemental/ Concentration funds

#	Consultant	Services to be Provided/ Audience	Site/ Requested by	Time Period	Cost/ Funding Source
8	Thinking Maps, Inc. PC16-1705	Consultant to provide Write from the Beginning and Beyond professional development for all 6-8 Language Arts Teachers and Coaches.	Educational Services Requested by: Deborah Stark	August 11- 12, 2016	Not to exceed \$1,500 per day for a total of \$3,000 from LCAP Supplemental/ Concentration funds
9	Thinking Maps, Inc. PC16-1706	Consultant to provide Write from the Beginning and Beyond professional development for all 6-8 Language Arts Lead Teachers.	Educational Services Requested by: Deborah Stark	August 8- 10, 2016	Not to exceed \$2,000 per day for a total of \$6,000 from LCAP Supplemental/ Concentration funds
10	Autism Partnership PC16-1707	Consultant to provide training, consultation, observation and feedback for applied behavior analysis to moderate/severe programs; teachers and aides in grades K-12.	Special Education Requested by: Kimberly Cole	3 days per week, beginning September 2016 through May 2017	Not to exceed \$225,000 from LCAP and \$100,000 from MAA funds

POLICY/ISSUE:

Board Policy 4126 – Consultants and Independent Contractors Provide Specialized Services

FISCAL IMPACT:

As indicated above

STAFF RECOMMENDATION:

Approve the consultant and contract service request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

PREPARED BY:

Manuel San Miguel, Director – Student Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: April 27, 2016
SUBJECT: Overnight and/or Out-of-County Study Trips

BACKGROUND INFORMATION:

The following overnight and/or out-of-county study trip is requested: This item is going before the Board of Education as a ratification due to the High School receiving notification on April 7, 2016 that two students qualified to participate in the 2016 Youth Leadership Institute.

#	Site/Location	Description/ Participants	Site/ Requested by	Time Period	Cost/ Funding Source
1	Wrightwood, CA	Ratify Paramount High School students' travel to Wrightwood to participate in the 2016 Youth Leadership Institute. 2 students and 1 chaperone	Paramount High School Requested by: Greg Buckner	April 15-17, 2016	Not to exceed \$260 from Leo's Charity funds

POLICY/ISSUE:

Education Code, Section 35330 - Excursions and Field Trips
 Board Policy 6153 - Instruction, School-Sponsored Trips

FISCAL IMPACT:

No cost to the District

STAFF RECOMMENDATION:

Approve the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs.

PREPARED BY:

Manuel San Miguel, Director - Student Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

CONSENT ITEM: 3.2-C

Itinerary for Paramount High School
Youth Leadership Institute Meeting
Wrightwood, CA
April 15-17, 2016

Friday, April 15, 2016

3:00 p.m.	Depart Paramount High School
5:00 p.m.	Youth Leadership Institute registration
6:00 p.m.	Dinner
7:00 p.m.	Orientation
11:00 p.m.	Lights out

Saturday, April 16, 2016

8:00 a.m.	Breakfast
9:00 a.m.	Team challenge activity
9:30 a.m.	Leadership training session one
10:30 a.m.	Team challenge activity continues
11:00 a.m.	Leadership training session two
12:15 p.m.	Lunch
1:00 p.m.	Leadership training session three
2:45 p.m.	Leadership training session four
3:45 p.m.	Team challenge activity continues
4:45 p.m.	Prep for club presentations
5:30 p.m.	Dinner
6:15 p.m.	Keynote speaker
6:45 p.m.	Youth club presentations
7:30 p.m.	Graduation ceremony
9:30 p.m.	Campfire
10:30 p.m.	Evening team challenge activity
11:30 p.m.	Lights out

Sunday, April 17, 2016

8:00 a.m.	Breakfast
9:30 a.m.	Team challenge activity result
10:30 p.m.	Depart Wrightwood
12:30 a.m.	Arrive at Paramount High School

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Deborah Stark, Assistant Superintendent – Educational Services
DATE: April 27, 2016
SUBJECT: Professional Activities Report 15-02

BACKGROUND INFORMATION:

This year Zamboni Middle Schools was recertified as a Middle Schools to Watch, a national recognition program for middle schools that demonstrate excellence in achievement. As part of this recognition Zamboni Middle School will attend the Schools to Watch – Taking Center Stage conference in Arlington, Virginia on June 22-25, 2016. Elizabeth Salcido, Lisa Kirk, Mandy Butler, Jennifer Berkson and Alyssa Muramatsu request to attend this out-of-state conference. As part of the conference the Zamboni Middle School team will receive an award to recognize their accomplishments.

This professional activity has been budgeted and approved by the appropriate administrators. This is an out-of-state conference that requires Board approval.

POLICY/ISSUE:

Board Policy 4231.1 – Conferences

Board Policy 4233 – Travel; Reimbursement

FISCAL IMPACT:

Approximately \$12,000 from Categorical funds

STAFF RECOMMENDATION:

Approve the Professional Activities Report 15-02 for the Zamboni Middle School staff to attend an out-of-state conference.

PREPARED BY:

Deborah Stark, Assistant Superintendent-Educational Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is this District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

CONSENT ITEM: 3.3-C

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ranita Browning, Interim Assistant Superintendent-Business Services
DATE: April 27, 2016
SUBJECT: Purchase Order Report 15-15

BACKGROUND INFORMATION:

The Board receives and approves Purchase Orders as submitted. Individual Purchase Orders and supporting documentation are available for review in the Business Services Department.

2015/2016

1. Ratified Orders – Adult Education Fund	\$	1,638.36
2. Authorized Orders – Adult Education Fund		17,100.00
3. Authorized Orders – Capital Facilities		16,000.00
4. Authorized Orders – Early Childhood Education		1,619.37
5. Ratified Orders – General Fund Unrestricted		52,394.04
6. Authorized Orders – General Fund		290,182.49
7. Ratified Orders – LCAP Fund		45,259.82
8. Authorized Orders – LCAP Fund		173,120.49
9. Ratified Orders – Student Nutrition Services		23,860.10
10. Authorized Orders – Student Nutrition Services		2,000.00
	Subtotal	\$ 623,174.67
11. Ratified Orders (Under \$1,500)		46,966.57
TOTAL OF ALL ORDERS	\$	<u>670,141.24</u>

POLICY/ISSUE:

Board Policy 3300 - Expenditures and Purchases

FISCAL IMPACT:

As indicated above

CONSENT ITEM: 4.1-C

STAFF RECOMMENDATION:

Approve Purchase Order Report 15-15 authorizing the purchase of supplies, equipment, and services for the District.

PREPARED BY:

Cindy DiPaola, Director-Operations

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

Paramount Unified School District

2015/2016

Purchase Orders To Be Ratified and Authorized

April 27, 2016

PO Number	Vendor	Site	Description	Total Amount
010 - General Fund				
16-00043	JOHN'S WHOLESALE ELECTRIC	Maintenance & Operations	Annual: electrical supplies (increase purchase order from \$50,000 to \$60,000)	\$10,000.00 *
16-00048	THE GATSBY LLC DBA GAME CHANGER	Maintenance & Operations	Annual: uniforms (increase purchase orders from \$8,000 to \$11,000)	\$3,000.00
16-00050	LINDSAY LUMBER COMPANY	Maintenance & Operations	Annual: building supplies (increase purchase order from \$15,000 to \$20,000)	\$5,000.00 *
16-00054	MAJOR CLEANUP, INC.	Maintenance & Operations	Annual: cleaning & sanitizing services (increase purchase order from \$1,000 to \$3,500)	\$2,500.00
16-00064	PIONEER CHEMICAL COMPANY	Maintenance & Operations	Annual: custodial supplies (increase purchase order from \$10,000 to \$13,000)	\$3,000.00
16-00078	SMARDAN SUPPLY	Maintenance & Operations	Annual: plumbing supplies (increase purchase order from \$18,000 to \$21,000)	\$3,000.00
16-00128	PYRO-COMM SYSTEMS	Maintenance & Operations	Annual: fire alarm monitoring (increase purchase order from \$3,000 to \$6,000)	\$3,000.00
16-02156	KIS COMPUTER CENTER	Jackson Middle School	LCD projectors (5), lamps (7) & supplies	\$4,512.60
16-02160	B&H PHOTO VIDEO	Paramount High School	Classroom supplies	\$1,996.36
16-02166	APPLE, INC.	Jackson Middle School	Ipads (3)	\$1,522.73
16-02168	KIS COMPUTER CENTER	Mokler Elementary School	Printers (3) & supplies	\$2,557.14
16-02169	HOME DEPOT CREDIT SERVICES	Zamboni Middle School	Washer/dryer combo	\$1,577.12
16-02217	COOLE SCHOOL	Jackson Middle School	Student planners (1000)	\$3,420.00
16-02224	COOLE SCHOOL	Alondra Middle School	Student planners (1000)	\$3,245.00
16-02230	PEARSON EDUCATION	Educational Services	Paramount High School: AP Language Arts reference guides (160) (Board adopted: 6/9/2009)	\$15,438.39 *
16-02238	KIS COMPUTER CENTER	Tanner Elementary School	Computers (6), notebook computers (2), monitors (2) staff, printers (5) & supplies classrooms	\$16,518.93 *
16-02240	CRAIG JORDAN MUSIC	Paramount High School	Field show music	\$1,500.00
16-02242	SMARTETOOLS, INC.	Business Services	Software license & maintenance agreement for Smarte PCR (Board approved 3/22/16)	\$18,200.00 *
16-02243	FOLLETT LIBRARY BOOK COMPANY	Gaines Elementary School	Library books (119)	\$2,523.34
16-02245	BEDFORD FREEMAN & WORTH PUBLISHING GROUP	Educational Services	Paramount High School: AP Language Arts supplementary classroom workbooks (160)	\$8,301.03 *
16-02250	SOUTHWEST SCHOOL & OFFICE SUPPLY	Maintenance & Operations	Warehouse stock	\$4,120.20
16-02253	SOUTHWEST SCHOOL & OFFICE SUPPLY	Paramount High School	Office supplies	\$1,794.49
16-02254	MULTI-HEALTH SYSTEMS INC.	Special Education	Psychological assessments	\$2,950.90
16-02260	STAPLES	Paramount Park Middle School	Office supplies	\$1,538.06

* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.

Paramount Unified School District

2015/2016

Purchase Orders To Be Ratified and Authorized

April 27, 2016

PO Number	Vendor	Site	Description	Total Amount
010 - General Fund				
16-02262	SOUTHWEST SCHOOL & OFFICE SUPPLY	Maintenance & Operations	Warehouse stock	\$2,877.60
16-02263	CHAMPION CHEMICAL CO.	Maintenance & Operations	Warehouse stock	\$5,580.80 *
16-02264	PIONEER CHEMICAL COMPANY	Maintenance & Operations	Warehouse stock	\$10,560.74 *
16-02265	BAUDVILLE INC.	Alondra Middle School	Teacher incentives	\$1,758.50
16-02266	DENRAM GRAPHICS & PRINTING	Maintenance & Operations	Warehouse stock	\$22,913.71 *
16-02267	SPICERS PAPER INC.	Maintenance & Operations	Warehouse stock	\$21,015.20 *
16-02274	SPICERS PAPER INC.	Maintenance & Operations	Paper	\$5,441.28 *
16-02277	FUTURE DESIGN COMMUNICATIONS	Zamboni Middle School	Network cabling for library lab	\$17,061.69 *
16-02278	SPICERS PAPER INC.	Maintenance & Operations	Paper	\$19,578.44 *
16-02285	SOUTHWEST SCHOOL & OFFICE SUPPLY	Alondra Middle School	Trophy display case	\$9,403.05 *
16-02287	M.RA COUTURE	Paramount High School	Band choreography fees	\$6,500.00 *
16-02288	M.RA COUTURE	Paramount High School	Winter Guard show design & choreography	\$7,000.00 *
16-02289	ORGANIZED SPORTSWEAR	Zamboni Middle School	Spirit wear (400)	\$8,221.18 *
16-02290	ORGANIZED SPORTSWEAR	Paramount Park Middle School	PE uniforms (678) & supplies	\$8,825.95 *
16-02291	CURRENT ELECTRIC CONSTRUCTION	Zamboni Middle School	Electrical for computer lab	\$8,904.00 *
16-02292	M.RA COUTURE	Paramount High School	Winter season band uniforms (40) & flags (120)	\$12,426.00 *
16-02293	M.RA COUTURE	Paramount High School	Fall season band uniforms (40) & flags (120)	\$12,426.00 *
16-02294	FRED J. MILLER, INC.	Paramount High School	Band uniforms (40)	\$13,800.00 *
16-02300	FOLLETT LIBRARY BOOK COMPANY	Educational Services	Zamboni: Library books (2030)	\$19,904.80 *
16-02301	ENTERPRISE GROUP	Maintenance & Operations	Paper rolls (18)	\$7,161.30 *
010 - General Fund - LCAP				
16-00140	KEN PORTER AUCTIONS	Maintenance & Operations	Annual: vehicle replacement (increase purchase order from \$15,000 to \$65,000)	\$50,000.00 *
16-02140	BARNES AND NOBLE	Educational Services	Paramount High School: Library books (795)	\$4,269.58
16-02141	BARNES AND NOBLE	Educational Services	Paramount High School: Library books (310)	\$3,509.20
16-02148	KIS COMPUTER CENTER	Paramount High School	Print cartridges (44)	\$1,503.09
16-02152	KIS COMPUTER CENTER	Community Day School	Printers (2) & supplies	\$1,704.76
16-02174	AVID CENTER HQ	Paramount High School West	AVID subscription & membership fees	\$4,204.00
16-02175	AVID CENTER HQ	Jackson Middle School	AVID subscription & membership fees	\$4,204.00

* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.

Paramount Unified School District

2015/2016

Purchase Orders To Be Ratified and Authorized

April 27, 2016

PO Number	Vendor	Site	Description	Total Amount
010 - General Fund - LCAP				
16-02176	AVID CENTER HQ	Hollydale K-8 School	AVID subscription & membership fees	\$4,204.00
16-02177	AVID CENTER HQ	Alondra Middle School	AVID subscription & membership fees	\$4,204.00
16-02179	AVID CENTER HQ	Zamboni Middle School	AVID subscription & membership fees	\$4,204.00
16-02180	AVID CENTER HQ	Paramount Park Middle School	AVID subscription & membership fees	\$4,204.00
16-02218	FOLLETT SCHOOL SOLUTIONS, INC.	Educational Services	Paramount High School: library books (123)	\$3,317.47
16-02233	FOLLETT EDUCATIONAL SERVICES	Educational Services	Paramount High School: classroom library books (4195)	\$37,552.50 *
16-02270	LAKESHORE LEARNING MATERIALS	Gaines Elementary School	Classroom materials	\$2,058.32
16-02271	LAKESHORE LEARNING MATERIALS	Collins Elementary School	Classroom materials	\$1,938.98
16-02273	LAKESHORE LEARNING MATERIALS	Tanner Elementary School	Classroom materials	\$1,734.42
16-02295	FOLLETT LIBRARY BOOK COMPANY	Educational Services	Jackson: Library books (815)	\$14,172.87 *
16-02297	VIRCO INC	Technology	Zamboni: furniture for computer lab	\$16,138.23 *
16-02298	FOLLETT LIBRARY BOOK COMPANY	Educational Services	PHS-West Campus: Library books (1226)	\$18,717.46 *
16-02299	FOLLETT LIBRARY BOOK COMPANY	Educational Services	Alondra: Library books (950)	\$20,139.88 *
16-02300	FOLLETT LIBRARY BOOK COMPANY	Educational Services	Zamboni: Library books (2030)	\$16,399.55 *
110 - Adult Education Fund				
16-02237	CAREER CRUISING	Adult Education	Subscription & training	\$17,100.00 *
16-02244	WARREN GRAPHICS	Adult Education	Presentation folders (1000)	\$1,638.36
120 - Child Development Fund				
16-02191	LAKESHORE LEARNING MATERIALS	Keppel Elementary School	Classroom materials	\$1,619.37
250 - Capital Facilities Fund				
16-02296	VIRCO INC	Maintenance & Operations	Annual: furniture	\$16,000.00 *
610 - Cafeteria Fund				
16-00191	CHEFS' TOYS	Nutrition Services	Annual kitchen supplies (increase purchase order from \$25,000 to \$27,000)	\$2,000.00
16-02276	CHEFS' TOYS	Nutrition Services	Cafeteria supplies: replacement my plates (2880)	\$23,860.10 *

* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.

Paramount Unified School District

2015/2016

Purchase Orders To Be Ratified and Authorized

April 27, 2016

PURCHASE ORDER SUMMARY BY FUND

161 Purchase orders for a total of \$670,141.24

010 - General Fund	To Be Authorized	\$290,182.49
	To Be Ratified Over \$1,500	\$52,394.04
	To Be Ratified Under \$1,500	\$33,519.40
	Fund Total	\$376,095.93
010 - General Fund - LCAP	To Be Authorized	\$173,120.49
	To Be Ratified Over \$1,500	\$45,259.82
	To Be Ratified Under \$1,500	\$6,408.60
	Fund Total	\$224,788.91
110 - Adult Education Fund	To Be Authorized	\$17,100.00
	To Be Ratified Over \$1,500	\$1,638.36
	To Be Ratified Under \$1,500	\$2,168.82
	Fund Total	\$20,907.18
120 - Child Development Fund	To Be Ratified Over \$1,500	\$1,619.37
	To Be Ratified Under \$1,500	\$4,869.75
	Fund Total	\$6,489.12
250 - Capital Facilities Fund	To Be Authorized	\$16,000.00
	Fund Total	\$16,000.00
610 - Cafeteria Fund	To Be Authorized	\$23,860.10
	To Be Ratified Over \$1,500	\$2,000.00
	Fund Total	\$25,860.10

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ranita Browning, Interim Assistant Superintendent-Business Services
DATE: April 27, 2016
SUBJECT: Warrants for the Month of March 2016

BACKGROUND INFORMATION

The following warrants were issued during the month of March:

FUNDS	REGISTER NO.		AMOUNT
<u>GENERAL FUND (01)</u>			
Certificated Salaries	C1H/H1Q	\$	6,823,384.87
Classified Salaries	057/084	\$	2,754,402.70
Commercial Warrants	21964175/22876955	\$	4,097,540.93
TOTAL GENERAL FUND		\$	<u>13,675,328.50</u>
<u>ADULT EDUCATION FUND (11)</u>			
Certificated Salaries	C1H/068	\$	115,500.61
Classified Salaries	E4P/H1Q		50,461.31
Commercial Warrants	21964175/22876955	\$	73,490.36
TOTAL ADULT EDUCATION FUND		\$	<u>239,452.28</u>
<u>CHILD DEVELOPMENT FUND (12)</u>			
Certificated Salaries	C1H/C5H	\$	50,636.02
Classified Salaries	E4P/H1Q	\$	64,995.17
Commercial Warrants	21964175/22876955	\$	10,937.42
TOTAL CHILD DEVELOPMENT		\$	<u>126,568.61</u>
<u>BUILDING (BOND) FUND (21)</u>			
Commercial Warrants	21964175/22876955	\$	250.00
TOTAL BUILDING (BOND) FUND		\$	<u>250.00</u>
<u>CAPITAL FACILITIES FUND (25)</u>			
Classified Salaries		\$	
Commercial Warrants	21964175/22876955	\$	22,772.32
TOTAL CAPITAL FACILITIES FUND		\$	<u>22,772.32</u>

CONSENT ITEM: 4.2-C

SCHOOL FACILITIES FUND (35)

Commercial Warrants		\$	0.00
TOTAL SCHOOL FACILITIES FUND		\$	<u>0.00</u>

CAFETERIA FUND (61)

Classified Salaries	E4P/H1Q	\$	335,643.58
Commercial Warrants	21964175/22876955	\$	404,900.97
TOTAL CAFETERIA FUND		\$	<u>740,544.55</u>

SELF-INSURANCE FUND - H & W (67.0)

Commercial Warrants	21964175/22876955	\$	44,253.99
TOTAL SELF-INSURANCE FUND - H & W		\$	<u>44,253.99</u>

SELF-INSURANCE FUND - Workers' Comp (67.1)

Commercial Warrants	21964175/22876955	\$	9,606.25
TOTAL SELF-INSURANCE FUND - Workers' Comp		\$	<u>9,606.25</u>

SELF-INSURANCE FUND - Early Retirees (67.2)

Commercial Warrants	21964175/22876955	\$	5,087.52
TOTAL SELF-INSURANCE FUND - Early Retirees		\$	<u>5,087.52</u>

REVOLVING CASH FUND

Commercial Warrants		\$	
TOTAL REVOLVING CASH FUND	8461/8526	\$	<u>42,280.19</u>

TOTAL WARRANTS ALL FUNDS **\$ 14,906,144.21**

POLICY/ISSUE:

Education Code, Section 42643 - Keeping a Register of Warrants Open to Public Inspection Required
Board Policy 3326.1 - Warrants

FISCAL IMPACT:

As shown above

STAFF RECOMMENDATION:

Approve warrants for all funds through March with a total of \$14,906,144.21.

PREPARED BY:

Ranita Browning, Interim Assistant Superintendent-Business Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ranita Browning, Interim Assistant Superintendent-Business Services
DATE: April 27, 2016
SUBJECT: Acceptance of Donations

BACKGROUND INFORMATION:

The Board may accept and utilize, on behalf of the District, any bequests or gifts of money or property for a purpose deemed to be suitable by the Board.

The following donations have been presented to the District:

1. The District received a donation totaling \$150.00 from California State University Dominguez Hills. This donation will be designated for the students of Alondra School to support student incentives.
2. The District received a donation totaling \$103.00 from Media All Stars, Inc. This donation will be designated for the students of Paramount High School to support the athletics program.
3. The District received a donation totaling \$48.22 from Target's *Take Charge of Education* program. This donation will be designated for the students of Keppel School to support student incentives.

For the current 2015-16 fiscal year through April 27, 2016, the District has received an estimated total, which includes the above amounts, of \$39,642.22 in gifts, grants, and bequests.

POLICY/ISSUE:

Board Policy 3280 – Gifts, Grants, and Bequests

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

PREPARED BY:

Ranita Browning, Interim Assistant Superintendent-Business Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

CONSENT ITEM: 4.3-C

Paramount Unified School District

TO: Board of Education
FROM: Ruth Pérez, Superintendent
DATE: April 27, 2016
SUBJECT: Resolution 15-38 – California Day of the Teacher

BACKGROUND INFORMATION:

The thirty-fourth annual “Day of the Teacher” will be commemorated in California on Wednesday, May 11, 2016. Resolution 15-38 is Paramount Unified School District’s tribute to teachers who, as skilled professionals, provide valuable instruction to students. This Resolution is a way to publicly thank and recognize the notable contributions of the Paramount Unified School District’s teaching staff.

POLICY/ISSUE:

Education Code Section 37222 – Day of the Teacher

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Adopt Resolution 15-38 recognizing the District’s teachers for their commitment, dedication, professionalism, and contributions to the educational success of students.

PREPARED BY:

Ruth Pérez, Superintendent

DISTRICT PRIORITY 5:

Increase and promote team building and staff development in decision making throughout the District.

**PARAMOUNT UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

Resolution 15-38

CALIFORNIA DAY OF THE TEACHER

WHEREAS, Wednesday, May 11, 2016, commemorates the thirty-fourth annual California "Day of the Teacher" honoring the outstanding teachers who have dedicated their lives and their talents to the education of District children, and

WHEREAS, the Board of Education recognizes that teachers in the Paramount Unified School District rank among the best in the State and provide effective academic instruction as well as valuable guidance, encouragement, and care to students, and

WHEREAS, District teachers are reaching out to every student taking into account each student's strengths and needs, and

WHEREAS, the Board of Education appreciates teachers' efforts in cooperatively striving to attain the District's objectives of higher and increased student achievement, collaboratively implementing curriculum, and assisting the District's major reform efforts while providing an environment conducive to learning, and

WHEREAS, the Board of Education extends its sincere appreciation to those talented, professional teachers for their valuable instruction and their efforts to positively enhance the lives of students, and

THEREFORE, BE IT RESOLVED that May 11, 2016, be proclaimed "Day of the Teacher" in the Paramount Unified School District.

Tony Peña, President
Board of Education

Linda Garcia, Vice President
Board of Education

Alicia Anderson, Member
Board of Education

Sonya Cuellar, Member
Board of Education

Vivian Hansen, Member
Board of Education

Dr. Ruth Pérez
Superintendent

Paramount Unified School District

TO: Board of Education
FROM: Ruth Pérez, Superintendent
DATE: April 27, 2016
SUBJECT: Resolution 15-39 - Classified School Employee Week

BACKGROUND INFORMATION:

The thirtieth annual Classified School Employee Week will be commemorated by the State of California during May 15-21, 2016. Resolution 15-39 is Paramount Unified School District's tribute to classified employees who provide essential support services in classrooms, offices, cafeterias, warehouses, and school sites throughout the year.

POLICY/ISSUE:

Education Code Section 45460 - Classified School Employee Week

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Adopt Resolution 15-39 recognizing classified employees of Paramount Unified School District for their contributions, dedication and support for the educational success of students.

PREPARED BY:

Ruth Pérez, Superintendent

DISTRICT PRIORITY 5:

Increase and promote team building and staff development in decision making throughout the District.

ACTION ITEM: 1.2-A

**PARAMOUNT UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

Resolution 15-39

CLASSIFIED SCHOOL EMPLOYEE WEEK

WHEREAS, May 15-21, 2016, will commemorate the thirtieth annual Classified School Employee Week honoring classified school employees in California, and

WHEREAS, over 900 full-time and part-time classified employees provide valuable services to 16,000 students and the 20 schools in Paramount Unified School District, and

WHEREAS, classified school employees, through their loyalty and service, contribute to the establishment, promotion and support of a positive, reformed instructional environment, and

WHEREAS, classified school employees serve a vital role in providing for the welfare and safety of the students of Paramount Unified School District, and

WHEREAS, classified school employees strive for excellence, demonstrate pride in their work and contribute to the overall positive climate of Paramount Unified School District, and

THEREFORE, BE IT RESOLVED, that the Paramount Unified School District hereby recognizes and wishes to honor classified school employees' contribution toward quality education in Paramount Unified School District and declares the week of May 15-21, 2016 as Classified School Employee Week.

Tony Peña, President
Board of Education

Linda Garcia, Vice President
Board of Education

Alicia Anderson, Member
Board of Education

Sonya Cuellar, Member
Board of Education

Vivian Hansen, Member
Board of Education

Dr. Ruth Pérez
Superintendent

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Myrna Morales, Assistant Superintendent – Human Resources
DATE: April 27, 2016
SUBJECT: Revise Job Description and Salary Realignment for Risk Management/Benefits Technician - Confidential

BACKGROUND INFORMATION:

A Position Analysis Request was received to review the Risk Management/Benefits Technician - Confidential position in Business Services.

As general practice, the employee completed an extensive job analysis questionnaire describing their current duties and responsibilities. Upon completion of the form, the Director of Personnel conducted an extensive analysis of the position, and the findings were presented to Executive Cabinet as the position is confidential and not part of the bargaining unit.

The position and responsibility have changed. This position is responsible for performing a variety of technical duties in support of employee benefits programs for insurance: enrollment and record keeping functions.

An analysis determined that the position has increased the duties and responsibilities over a two year period including previewing and reviewing Affordable Care Act reform. It is recommended that the job description be updated to reflect the additional duties and responsibilities. The Risk Management/ Benefits Technician - Confidential is a single incumbent class and no other positions are effected by the changes to the job description and salary placement.

A salary survey was conducted to determine salary alignment for the position. Seven surrounding districts had comparable classifications. Salaries ranged from a minimum of \$3,284 per month to a maximum of \$6,438 per month. The median salary is \$5,153 per month, and the average salary is \$5,207 per month. The Risk Management/Benefits Technician position is currently on schedule N, Range -167, \$4,227 per month. The job description has been revised to include governmental requirements. It is recommended that the Risk Management/Benefits Technician be placed on the Classified Confidential salary schedule N, Range -169 (\$4,024 - \$4,902 per month).

In accordance with District practice, it is recommended that the incumbent be reclassified within their salary range retroactively to October 9, 2015, the date on which Human Resources received the initial request.

ACTION ITEM: 2.1-A

POLICY/ISSUE:

Board Policy 4213.2 – Reclassification and Range Changes
CSEA Contract, Article XVIII – Classification Review Procedures

FISCAL IMPACT:

Additional salary expense of approximately \$2,880 annually to the General Fund, including statutory benefits.

STAFF RECOMMENDATION:

Approve the revised job description and salary realignment for Risk Management/Benefits Technician - Confidential effective October 9, 2015.

PREPARED BY:

Beatriz Spelker-Levi, Director of Personnel – Human Resources

DISTRICT PRIORITY 5:

Increase and promote team building and staff involvement in decision making throughout the District.

**PARAMOUNT UNIFIED SCHOOL DISTRICT
HUMAN RESOURCES**

CLASS SPECIFICATION – CLASSIFIED

RISK MANAGEMENT/BENEFITS TECHNICIAN – CONFIDENTIAL

BASIC FUNCTION:

Under the direction of the Assistant Superintendent-Business Services, perform a variety of technical duties in support of employee benefits and risk management programs including insurance, Workers' Compensation, enrollment, and record-keeping functions.

REPRESENTATIVE DUTIES:

ESSENTIAL DUTIES:

Perform a variety of technical duties in support of employee benefits and risk management programs including insurance, Workers' Compensation, enrollment, and record-keeping functions; provide eligible employees with benefits and disbursements according to established policies and procedures.

Provide various services in the maintenance of health, welfare, voluntary and other employee benefits programs; coordinate activities to assure employees receive appropriate medical, dental, retirement, life and other benefits and proper distribution of various fees and disbursements.

Receive, review, prepare, process and file occupational injury reports and Workers' Compensation claims as required; provide case management for Workers' Compensation claims; review and evaluate new and existing claims to assure timely reporting and claims resolution.

Compare and reconcile insurance billings with benefits registers and audit for accuracy; identify discrepancies and make adjustments as needed; prepare and process insurance billings for payment; process check requests for insurance vendors; collect and process staff payments; prepare deposits.

Assist injured employees with initiating and maintaining Workers' Compensation claims and related benefits; monitor progress and status of Workers' Compensation claims and related activities; keep employees current concerning claim status, benefit disbursements and related information.

Provide consultation to employees concerning insurance, enrollment and Workers' Compensation functions; respond to inquiries and provide detailed and technical information concerning related plans, options, claims, laws, codes, regulations, processes, policies and procedures.

Serve as a liaison between District administrators, personnel and outside agencies concerning assigned benefits ensuring governmental health regulations are analyzed and followed, risk management, Workers' Compensation, and insurance functions; assure proper and timely resolution of related issues, discrepancies and conflicts.

Compile information and prepare and maintain a variety of records, reports and files related to employees, benefits, insurance, Workers' Compensation claims, status, enrollment, injuries, illnesses and assigned activities; calculate, revise and update records with changes.

Notify appropriate supervisors and personnel of severity of Workers' Compensation claims according to established policies and procedures; confer with medical practitioners, claims administrators and defense attorneys concerning Workers' Compensation claims.

Conduct open enrollment activities for District employees; enroll, add and delete employees to and from various health, welfare and voluntary benefit plans and insurance programs; assist employees with various benefits and Workers' Compensation claims.

Assist employees throughout the Workers' Compensation process; arrange medical appointments as needed; assist injured employees with meeting restrictions; coordinate return-to-work and workplace accommodation functions to meet the needs of injured employees.

Input a variety of data into an assigned computer system; establish and maintain automated records and files; initiate queries, develop spreadsheets, manipulate data and generate a variety of computerized documents and reports; assure accuracy of input and output data.

Distribute, collect, review, prepare, process and evaluate enrollment, eligibility, Workers' Compensations and various other forms and applications; verify accuracy and completeness and make corrections as needed; assist employees with completing forms and applications as needed.

Meet and confer with employees concerning benefits and Workers' Compensation; conduct benefit orientations for new employees; prepare, assemble and distribute enrollment and Workers' Compensation packets; explain health, welfare, retirement and other benefits programs and options.

Maintain access to documents, information and discussions relating to collective bargaining activities; prepare information used in collective bargaining strategies as requested; participate in or take and prepare minutes for collective bargaining team; maintain confidentiality regarding issues related to negotiations and collective bargaining matters.

Identify, investigate and resolve discrepancies regarding absences due to industrial accidents; make necessary adjustments; audit and assure accuracy of Workers' Compensation payments.

Update employee records with changes related to eligibility status; notify employees of changes in eligibility status.

Perform clerical duties in support of employee benefits functions; initiate and receive phone calls; compose, distribute and respond to various correspondence; duplicate, distribute and file materials.

Communicate with other administrators, personnel and outside organizations to exchange information and resolve issues or concerns.

Operate a variety of office equipment including a calculator, copier, fax machine, typewriter, computer and assigned software.

Coordinate and arrange for outside agencies to assist employee with Workers' Compensation, insurance and other matters as needed.

Research, analyze, compile, synthesize, and evaluate a variety of information related to assigned

Workers' Compensation and benefits programs and functions pertaining to new legislation.

Attend and participate in various meetings, committees, in-services, and special events related to assigned activities such as open enrollment health fairs as assigned; schedule, arrange and set up for meetings and other events; take transcribe and distribute minutes as required; represent the District at Workers' Compensation depositions and court hearings as directed.

OTHER DUTIES:

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Practices, procedures, techniques and terminology involved in assigned areas of employee benefits an risk management such as insurance, Workers' Compensation and enrollment.
General methods, practices, terminology and procedures used in benefits administration.
Employee benefit packages and insurance programs.
Workers' Compensation and occupational injury reports requirements and claims processing.
Employee benefits enrollment practices and procedures.
Data control procedures and data entry operations.
Interpersonal skills using tact, patience and courtesy.
Record-keeping and filing techniques.
Oral and written communications skills.
Correct English usage, grammar, spelling, punctuation and vocabulary.
Modern office practices, procedures and equipment.
Operation of a computer and assigned software.
Mathematic computations.

ABILITY TO:

Perform a variety of technical duties in support of employee benefits and risk management programs including insurance, Workers' Compensation, enrollment, and record-keeping functions.
Enroll, add and delete employees to and from various benefit plans.
Review, process and verify a variety of forms and applications.
Serve as a technical resource to employees concerning insurance, enrollment and Workers' Compensation functions.
Assist injured employees with initiating and maintaining Workers' Compensation claims.
Conduct benefit orientations for new employees.
Serve as a liaison between personnel, administrators and various outside agencies.
Coordinate leaves of absence with employees, other departments and outside agencies.
Compile, calculate and reconcile billings for medical, dental and other benefits.
Coordinate return-to-work and workplace accommodation functions.
Learn, interpret, apply and explain laws, rules, regulations, policies and procedures.
Utilize a computer to enter data, maintain records and generate reports.
Communicate effectively both orally and in writing.
Establish and maintain effective working and cooperative relationships with others.
Meet schedules and time lines.
Prepare and maintain a variety of records and reports.
Operate standard office equipment including a computer and assigned software.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: graduation from high school supplemented by college level course work in business, accounting, benefits, insurance or related field and two years employee benefits, risk management or related experience.

WORKING CONDITIONS:

ENVIRONMENT:

Office environment.

Constant interruptions.

PHYSICAL DEMANDS:

Dexterity of hands and fingers to operate a computer keyboard.

Seeing to read a variety of materials.

Hearing and speaking to exchange information.

Sitting for extended periods of time.

Bending at the waist, kneeling or crouching to file and retrieve materials.

Reaching overhead, above the shoulders and horizontally.

Board Approved: 10-14-08

Updated: 4-27-16

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Deborah Stark, Assistant Superintendent–Educational Services
DATE: April 27, 2016
SUBJECT: New Course: Advanced Placement Human Geography

BACKGROUND INFORMATION:

Paramount Unified School District's LCAP outlines the need to create a college going culture and prepare students for college and career by increasing college preparedness programs. To support this, a new Advanced Placement (AP) course; Human Geography, will be offered in ninth grade in 2016-17 for the first time.

AP Human Geography introduces students to the systematic study of patterns and processes that have shaped human understanding including the use and alteration of the Earth's surface. Case studies are drawn from all world regions, with an emphasis on understanding the world in which we live today. Historical information serves to enrich analysis of the impacts of globalization, colonialism and human relationships on places, regions, cultural landscapes, and patterns of interaction.

To prepare targeted students for success, an Advanced Placement Summer Bridge course is being created to develop the skills of incoming ninth graders at Paramount High School West Campus.

This course will be submitted for A-G and AP approval.

A committee of social studies teachers and administrators reviewed the new Advanced Placement Human Geography Standards and recommend the following textbook for this course:

Course	School	Projected Enrollment	Grade	Textbook	Year	Publisher
AP Human Geography	Paramount High School- West Campus	190	9	The Cultural Landscape: An Introduction to Human Geography, 12 th edition	2016	Pearson

The required public notice of intent to recommend the adoption of textbooks and materials for the AP Human Geography course was published in the Long Beach Press Telegram and posted in the Instructional Media Center, Paramount High School-West Campus and Paramount Public Library. Staff and community members were invited to examine the textbooks and resources on display in the Instructional Media Center at the District Office.

ACTION ITEM: 3.1-A

A copy of the course outline is attached under separate cover.

POLICY/ISSUE:

Board Policy 6141 – Curriculum Development

FISCAL IMPACT:

Approximately \$33,000 from LCAP funds

STAFF RECOMMENDATION:

Approve the adoption of the Advanced Placement Human Geography course and the purchase of textbooks and instructional materials for the 2016-17 school year.

PREPARED BY:

Greg Francois, Director – Secondary Education and Instructional Technology

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus, especially reading/language arts, ELD, mathematics and core.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Deborah Stark, Assistant Superintendent–Educational Services
DATE: April 27, 2016
SUBJECT: New Course: Food Service and Hospitality

BACKGROUND INFORMATION:

As a follow up to the ninth grade culinary arts course, a new Career and Technical Education (CTE) course has been developed as part of the Food Service and Hospitality Pathway. This course will be the concentrator course in a sequence of three classes that consists of: 1) Principles of Nutrition, 2) Food Service and Hospitality and 3) Food Service Management. In this course students will apply their knowledge of safety and food sanitation to deepen their understanding about basic food cooking methods and principles. Students will learn about the basics of food management including the importance of maintaining equipment, tools, supplies, costing and cost analysis in food production and service. Students will have an opportunity to explore career options as chefs, dietitians, caterers and restaurateurs.

A committee of CTE teachers and administrators reviewed the CTE Model Curriculum Standards for the Food Service and Hospitality Pathway and recommends the following textbook for this course:

Course	School	Projected Enrollment	Grade	Textbook	Year	Publisher
Food Service and Hospitality	Paramount High School	35	10	Foundations of Restaurant Management and Culinary Arts – Level 2	2011	Prentice Hall

The required public notice of intent to recommend the adoption of textbooks and materials for the Food Service and Hospitality course was published in the Long Beach Press Telegram and posted in the Instructional Media Center, Paramount High School, and Paramount Public Library. Staff and community members were invited to examine the textbooks and resources on display in the Instructional Media Center at the District Office.

A copy of the course outline is attached under separate cover.

POLICY/ISSUE:

Board Policy 6141 – Curriculum Development

FISCAL IMPACT:

Approximately \$2,445 from LCAP funds

ACTION ITEM: 3.2-A

STAFF RECOMMENDATION:

Approve the adoption of the Career and Technical Education Food Service and Hospitality Course and the purchase of the textbooks and instructional materials for the 2016-17 school-year.

PREPARED BY:

Greg Francois, Director – Secondary Education and Instructional Technology

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Deborah Stark, Assistant Superintendent–Educational Services
DATE: April 27, 2016
SUBJECT: Career Technical Education Incentive Grant Award

BACKGROUND INFORMATION:

The California Department of Education has awarded Paramount Unified School District the Career Technical Education (CTE) Incentive Grant in the amount of \$2,275,000. Established as a state education, economic and workforce development initiative, the grant's goal is to provide students with the knowledge and skills necessary to transition to employment and postsecondary education. This grant provides incentive funds to encourage the development of new CTE programs as well as to enhance the quality of current CTE programs in grades 7-12. The CTE Incentive Grant will provide matching funds to support the following:

- Teachers, administrators and classified salaries
- Supplies and equipment
- Professional development

As the part of the grant's requirement, Paramount Unified School District will provide proportional dollar-for-dollar matching funds for three consecutive years. The matching funds on behalf of Paramount Unified School District have already been allocated in the LCAP's Goal 2 in support of CTE programs. The CTE Incentive grant will be disbursed over a three year period in the following amounts:

Disbursement Year	CTE Grant Amount	PUSD Match
2015-16	\$1,000,000	\$1,000,000
2016-17	\$775,000	\$1,000,000
2017-18	\$500,000	\$1,000,000

- \$1.00 for every \$1.00 for the first funding term
- \$1.00 for every \$1.50 for the second funding term
- \$1.00 for every \$2.00 for the third funding term

POLICY/ISSUE:

Board Policy 3230 – Categorical Funds

Education Code 12400 - Authority to Receive and Expend Funds

ACTION ITEM: 3.3-A

FISCAL IMPACT:

Restricted income of \$2,275,000

STAFF RECOMMENDATION:

Accept funds for the CTE Incentive Grant Award to develop students' skills enrolled in Career Technical Education Programs.

PREPARED BY:

Greg Francois, Director of Secondary Education and Instructional Technology

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Deborah Stark, Assistant Superintendent–Educational Services
DATE: April 27, 2016
SUBJECT: Renaming Career Technical Courses

BACKGROUND INFORMATION:

California public school funding changed with the arrival of the Local Control Funding Formula (LCFF). As a result, Regional Occupational Program (ROP) funds to support Career, Technical, Education (CTE) programs are no longer allocated but are part of the LCFF. Courses that originated based upon ROP funds had titles that identified them as ROP. Given the fact that ROP funding no longer exists and that CTE courses are supported in the Local Control Accountability Plan, courses need to be renamed and resubmitted for A-G approval using the State’s A-G Course Management Portal. Although the content of the listed courses will not be altered, the course titles will be renamed in the Student Information System as follows:

Current Course Title	Proposed Course Title
UC-Architectural Design (ROP)	Architectural Design
Sports Medicine 1, 2 (ROP)	Sports Medicine 1
Media Design and Development (ROP)	Introduction to Media Design
Film & Video Production 1 (ROP)	Film & Video Production 1
Film & Video Production 2 (ROP)	Film & Video Production 2

POLICY/ISSUE:

Board Policy 6141 – Curriculum Development

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Approve the renaming of titles of select Career Technical Education courses.

PREPARED BY:

Greg Francois, Director - Secondary Education and Instructional Technology

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District’s primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 3.4-A

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: April 27, 2016
SUBJECT: Carl D. Perkins Grant Award Amendment

BACKGROUND INFORMATION:

The Carl D. Perkins Career and Technology Education Improvement Act of 2006 has been amended to reflect an increase in available funds. Paramount Unified School District has received an additional \$10,729 for 2015-16. The funds will be used to support Career and Technical Education programs for secondary students in grades 7-12 that promote academic, career and technical skills.

Original Amount	Amendment Amount	Total	Award Starting Date	Award Ending Date
\$149,721	\$10,729	\$160,450	July 1, 2015	June 30, 2016

POLICY/ISSUE:

Board Policy 3230 – Categorical Funds
Education Code 12400 - Authority to Receive and Expend Funds

FISCAL IMPACT:

Restricted income of \$10,729

STAFF RECOMMENDATION:

Approve the Carl D. Perkins Grant Award amendment for the 2015-16 school year.

PREPARED BY:

Greg Francois, Director of Secondary Education and Instructional Technology

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 3.5-A

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Deborah Stark, Assistant Superintendent–Educational Services
DATE: April 27, 2016
SUBJECT: K-5 Language Arts Textbook and Instructional Materials Adoption

BACKGROUND INFORMATION:

As a result of the state budget crisis, the textbook adoption cycle in California was put on hold to provide school districts flexibility in spending textbook funds. Recently the state resumed the process for approving new textbooks and materials. This year, districts have the opportunity to recommend new instructional materials for Language Arts and ELD. The current K-5 Language Arts textbook and materials have been in use since the early 2000's.

A committee of K-5 teachers met to review new Language Arts and ELD programs. The K-5 materials will be implemented in 2016-17 at all elementary schools, Hollydale and Jackson and will be supported with two days of professional development in summer, 2016 with follow up during the school year. The K-5 intervention materials which are part of the adoption will provide reinforcement for students reading below grade level and students in Special Education, including the Resource Specialist Program and Special Day Classes.

After closely reviewing texts, the committee recommends the following for adoption:

Course	Textbook	Year	Publisher
K-5 Language Arts, ELD	Reading Wonders	2017	McGraw-Hill Education
K-5 Intervention	WonderWorks	2017	McGraw-Hill Education

The required public notice of intent to recommend the adoption of textbooks and materials was published in the Long Beach Press Telegram and posted at Instructional Media Center, Paramount High School, Paramount High West Campus, Buena Vista High School and the Paramount Public Library. Staff and community members were invited to examine the textbooks and resources on display in the Instructional Media Center at the District Office.

POLICY/ISSUE:

Board Policy 6141 – Curriculum Development

ACTION ITEM: 3.6-A

FISCAL IMPACT:

Approximately \$900,000 from LCAP Base Funds; \$750,000 from Supplemental and Concentration Funds

STAFF RECOMMENDATION:

Approve the adoption and purchase of textbooks for K-5 Language Arts, ELD and Intervention textbooks and instructional materials for implementation in fall, 2016.

PREPARED BY:

Deborah Stark, Assistant Superintendent – Educational Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: April 27, 2016
SUBJECT: Nonpublic School Placement for a Special Education Student for 2015-16

BACKGROUND INFORMATION:

In order to facilitate appropriate educational progress some students require programs not available in the District. These students receive services from nonpublic schools (NPS) and agencies which provide the necessary programs and services. The District contracts on an as needed basis for services based on needs identified and delineated through the Individual Education Plan (IEP) process.

An elementary school student (2010005022) with a diagnosis of autism was unsuccessful in a District placement. Per settlement agreement, it is recommended student be placed at Speech and Language Development Center with a 1:1 aide. The estimated cost not to exceed \$20,000.

POLICY/ISSUE:

Education Code 56020-56040 - Education of Exceptional Children in Non-Public Schools

FISCAL IMPACT:

Estimated cost not to exceed \$10,000 from special education funds and \$10,000 from mental health funds.

STAFF RECOMMENDATION:

Approve the placement for a special education student in nonpublic schools, as determined by the student's Individual Education Plan for the 2015-16 school year.

PREPARED BY:

Kimberly Cole, Director - Special Education and Early Childhood Education

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is this District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 3.7-A

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Deborah Stark, Assistant Superintendent–Educational Services
DATE: April 27, 2016
SUBJECT: New Course: Advanced Placement Studio Art: Drawing

BACKGROUND INFORMATION:

Paramount Unified School District's LCAP outlines the need to create a college going culture and prepare students for college and career by increasing college preparedness programs. To support this, Paramount High School will expand its Advanced Placement course offerings with the addition of AP Studio-Art: Drawing in 2016-17.

AP Studio Art: Drawing explores drawing including line quality, light and shade, rendering of form, composition, surface manipulation, the illusion of depth through painting, printmaking or mixed media. Students develop technical skills and familiarize themselves with the functions of visual elements as they create individual portfolios of work. At the end of the course, students will submit portfolios in lieu of an exam. This course will be offered to students in grades 10-12 and will be submitted for A-G and AP approval.

The required public notice of intent to recommend the course for the AP Studio Art: Drawing course was published in the Long Beach Press Telegram and posted in the Instructional Media Center, Paramount High School and Paramount Public Library. Staff and community members were invited to examine the course outline on display in the Instructional Media Center at the District Office.

A copy of the course outline is attached under separate cover.

POLICY/ISSUE:

Board Policy 6141 – Curriculum Development

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Approve the adoption of the Advanced Placement Studio Art: Drawing course for the 2016-17 school year.

ACTION ITEM: 3.8-A

PREPARED BY:

Greg Francois, Director – Secondary Education and Instructional Technology

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus, especially reading/language arts, ELD, mathematics and core.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: April 27, 2016
SUBJECT: Naviance Software Contract

BACKGROUND INFORMATION:

Creating a college going culture is one of the goals in Paramount Unified School District's, Local Control Accountability Plan. On September 9, 2016 the Board approved the purchase of the Naviance software program for Paramount High School-West Campus. This comprehensive college and career readiness software provides an avenue for students to assess and align their strengths and interests to post-secondary goals. It has provided an online program for Paramount High School-West Campus Counselors to create personalized success plans in which ninth grade students:

- Set personal goals
- Search for colleges
- Explore careers based on personal skills and interests

As a result of the successful implementation at Paramount High School-West Campus, Naviance will be expanded to Buena Vista High School and Paramount High School in 2016-17 for students in grades 10-12. Software will be purchased for full implementation at the onset of the 2016-17 school year. To support effective use and implementation, counselors and support staff from Buena Vista and Paramount High School will be trained in May, 2016.

The implementation plan for Naviance is as follows:

School Year	School	Grade
2015-16	Paramount High School-West Campus	Grade 9
2016-17	Buena Vista High School	Grades 10-12
	Paramount High School	Grades 10-12

POLICY/ISSUE:

Board Policy 6141 – Curriculum Development

FISCAL IMPACT:

\$52,849 from LCAP Supplemental and Concentration funds

ACTION ITEM: 3.9-A

STAFF RECOMMENDATION:

Amend the purchase of Naviance software program in 2015-16 for Buena Vista and Paramount High School.

PREPARED BY:

Greg Francois, Director - Secondary Education and Instructional Technology

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ranita Browning, Interim Assistant Superintendent-Business Services
DATE: April 27, 2016
SUBJECT: Agreement for Consultant Services – Proposition 39 California Clean Energy Jobs Act Project Implementation

BACKGROUND INFORMATION:

On March 30, 2016, the District received notification that the Proposition 39 California Clean Energy Jobs Act Project Application was approved. The project will reduce electricity use through energy conservation. The exact amount is determined based on dynamic state calculations. On July 8, 2015, the Board of Education authorized the use of Consultant Facilities Commissioning & Technical Services to assist in expediting the assessment and application process of the Proposition 39 requirements. We are now ready to complete the approved, eligible work within the guidelines of the Clean Energy Jobs Act.

Costs related to the first phase of construction will include specifications and bidding, project management, closeout and monitoring. The Consultant will continue interfacing with the California Energy Commission (CEC) to assure compliance with the guidelines. The first phase will be to complete work this year and is expected to cost \$83,500.

Facilities Commissioning & Technical Services has a long history with the District and has a keen knowledge of our standards. The Proposition 39 allocation for planning costs was \$250,000, which had an unused balance of \$135,000. The cost of the phase one implementation of the project is \$83,500, which will be funded out of that balance.

POLICY/ISSUE:

Board Policy 4126 – Consultants

FISCAL IMPACT:

\$83,500 – Proposition 39 Grant Planning Funds

STAFF RECOMMENDATION:

Approve the agreement with Facilities Commissioning & Technical Services to assist the District with completion of phase one of the implementation of the Proposition 39 California Clean Energy Jobs Act, and authorize the Superintendent or designee to execute all necessary documents.

ACTION ITEM: 4.1-A

PREPARED BY:

Cindy DiPaola, Director-Operations

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.



Facilities Commissioning & Technical Services

Making Your Facility Work For You

5701 E. Circle Drive, Suite #314
Cicero, N.Y. 13039
Office: 315.505.6624 eFax: 866.698.2997

April 1, 2016

Paramount Unified School District
15110 California Ave.
Paramount, Ca. 90723

Attn: Cindy DiPaola, Director of Operations
Reference: Proposition 39, Project Construction Oversight

Ms. DiPaola,

Thank you for your trust in allowing Facilities Commissioning & Technical Services (FCTS) to perform the Proposition 39 project scoping and submission to the California Energy Commission (CEC) on behalf of the District.

As the project scope has now been approved by CEC, and the installation of the exterior lighting scope and HVAC replacements are underway, FCTS would like to present the District with the following proposal to provide for the construction oversight and required Proposition 39 progress reporting for the approved projects.

As you are aware, all sites within the District will be impacted by the scope of this project in some manner. The projects can be summarized as follows:

- Provide a comprehensive lighting retrofit for all locations within the District, focused on replacing existing fluorescent tube lamps and electronic ballasts with new ballast free LED tube lamps.
- Replace current "screw in" type incandescent and compact fluorescent lamps at all sites with replacement LED lamps.
- Replace exterior High Intensity Discharge (HID) fixtures currently utilizing Metal Halide or High Pressure Sodium lamps with new LED lamped fixtures.
- Add Lighting Controls to all new Exterior LED fixtures which will keep the lights off when there are ample ambient light levels available. In addition, motion sensors are being added to all new fixtures to dim / turn the fixtures "off" when there is no activity in the immediate area, thus further reducing energy consumption and being "neighbor friendly" by reducing light pollution from the sites.
- Replacement of selected HVAC systems throughout the District with energy efficient HVAC systems. (Sites affected by this scope of work will be: Paramount High School, Lincoln Elementary, Adult Education Center, the District Administrative Offices and Buena Vista)
- Install window covering systems where appropriate and cost justifiable to reduce HVAC operating costs. These systems will also provide the added benefit of allowing staff to have more flexibility in the lighting of their environments.
- Install the District Standard Temperature Controls at Lincoln Elementary School.

Facilities Commissioning & Technical Services

As part of these services, Facilities Commissioning & Technical Services will provide the following for Phase I of the project installations:

- Contractor walk-thru and design review services for each scope of work.
- Material Handling Services for the LED Lighting and EMS portion of the projects to ensure all materials are properly delivered, stored and staged to ensure a smooth installation.
- Provide in-construction period contractor services for any questions or review of design documents.
- Provide Exterior Lighting Systems as-built documentation.
- Provide Request for Proposal services for each scope of work in order to select and retain installation contractor(s) for the LED / HVAC and EMS installations.
- Act as contractor liaison for District with all subcontractors.
- Oversight of installation all scopes of work to ensure District installation standards are being maintained.
- Provide Project Tracking as required per the CEC / Proposition 39 Project Progress Reporting.
- Provide Commissioning Services / acceptance testing for all systems on behalf of the District.

The costs for the above services have been included in the Proposition 39 Project Costs as submitted to and approved by the California Energy Commission.

We are pleased to provide the above described services for the District for the total sum of:

Eighty Three Thousand, Five Hundred Dollars \$ 83,500.00

This proposal is valid for 60 days from the above date and shall become effective upon return receipt with signature(s) below.

Owners Representative:

Signature,

Date:

Printed Name:

Title:

Facilities Commissioning & Technical Services


Signature, Darrin O'Hara

President
Title:

Date:

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Facilities Commissioning & Technical Services

Any additional contract services requested / required, which is deemed to be outside of the above described scope of work, will be direct billed to the District based on actual costs incurred as per the following Labor / Rate Table.

Labor Category	Labor Rate for additional hours as required
Commissioning Agent	125.00
Mechanical Specialties	91.50
Electrical Specialties	91.50
Engineering Services	125.00
Project Manager / CxA Assistant	95.00

Reimbursable Expenses	Units
Mileage	\$0.58 Per mile
Bond Prints (up to 36"x42")	\$3.00 Per sheet
Copying Services –Black & White	\$0.55 Per copy (8 ½ x 11)
Copying Services – Color	\$1.00 Per copy (8 ½ x 11)
Copying Services –Black & White	\$0.95 Per copy (11 x 17)
Copying Services – Color	\$1.50 Per copy (11 x 17)
Shipping / Courier Services	Cost Plus 10%
Other non-specified direct expenses	Cost Plus 10%

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Facilities Commissioning & Technical Services

DRO Management Services Inc., DBA Facilities Commissioning & Technical Services Terms and Conditions of Proposal

These terms and conditions constitute part of the Proposal Offer between DRO Management Services Inc. ("Seller") and the Buyer ("Buyer") named in the attached Proposal.

1. **Acceptance.** Acceptance of the attached Proposal is expressly limited to the terms and conditions contained in this agreement, and Seller objects to, and shall not be bound by, any terms and conditions at variance with such terms and conditions unless mutually agreed upon, in writing by the Seller and the Buyer.
2. **Contract Documents.** The Contract Documents, including plans, specifications, general conditions, and special conditions between Seller and the Buyer / Owner named on the Purchase Order Document hereof are hereby incorporated by reference and made a part of this Proposal, only to the extent as specifically referenced within the Proposal.
3. **Purchase Price.** Unless otherwise expressly provided in this Proposal, the purchase price (I) is payable in United States Currency and (II) includes all sales, use, occupation, license, excise and other taxes with respect to the purchase and delivery of the goods identified on this Proposal. The Proposal Price is firm and includes, where applicable, all Seller engineering and preparation and submittal of such shop drawings, material lists, samples and details as may be required by the Buyer or under the Contract Documents. Seller shall execute and furnish all necessary lien waivers, affidavits, or other documents required to keep the Owners premises free from liens arising hereunder.
4. **Schedule.** Any project that is referred to in this Proposal is being executed on the basis of a progress schedule. Time is of the essence of that progress schedule and of this Proposal. Necessary shop drawings and any required data samples are to be submitted by the date indicated on this Proposal as agreed upon in writing with the Buyer to meet the progress schedule. Buyer agrees that the Seller shall not be liable for any direct or consequential damages incurred by Buyer due to any delay in performance unless said potential damages are defined and agreed upon by both the seller and the buyer prior to the original execution of the Proposal and said damages have been defined and agreed upon in writing within said proposal.
5. **Compensation.** Buyer agrees to pay compensation to Seller for the Scope of Work and other services, as provided for in this Agreement and detailed in the Proposal and any subsequent approved scope changes. Seller will submit to Buyer a detailed Schedule of Values, as requested, including labor and material breakdowns, allocated to the various parts of the work equal to the total Compensation, in such detail as Buyer and Seller agree.
 - a. **Payment Application.** Seller will submit a payment application to Buyer by the 15th day of the month, or as otherwise agreed upon, for that portion of Work completed that calendar month. Each payment application will itemize the work in a manner consistent with the Schedule of Values approved by the Buyer. The itemization will show the percent of Work completed on the Project for each component or task in sufficient detail satisfactory to Buyer.
 - b. **Payments.** Payment to Seller for Work included under this Agreement will be regardless of Buyers receipt of payments made by any other party. Buyer will pay Seller each progress payment within thirty (30) days after receipt of approved payment applications. Payment as used in this clause shall include retainage, progress payments, payment for change orders and work orders, and final payment. Should the Buyer deem a payment application by the Seller as being non-acceptable, the Buyer shall notify the Seller within five (5) calendar days of receipt of said payment applications with specific reason(s) for the non-approval of a Payment Application. Buyer and Seller agree to work together in good faith to rectify any reasons for said non-approval and rectify the discrepancy within five (5) additional calendar days in order to provide the Buyer with an acceptable Payment Application.
 - c. **Stop Work:** At any time that approved payment applications are not processed and payments are received by the Seller within 45 days of the original invoice date, the Seller reserves the right to stop all work associated with the Proposal, including the withholding of completed yet not submitted work, until such time as the Buyer has made past due payment.

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6. **Warranties.** Seller warrants to Buyer that the services provided are made in good faith and based upon industry practices in use at the time of the services being rendered. Buyer acknowledges that seller is not a licensed engineering firm nor employs licensed engineers. Buyer agrees that seller shall 'pass through' any manufacturers warranties in effect for products purchased by the seller on behalf of the buyer / owner. No other warranties are expressed or implied.
7. **Indemnification.** Buyer agrees to indemnify and save Seller harmless from any and all liability, expense, costs, damages, and loss of any kind including attorney's fees, arising out of or alleged to have arisen out of any injury to or death of any person in or persons or damage to any property of any kind in connection with Seller's performance hereunder or resulting from or alleged to result from any defect or non-conformity in the goods furnished hereunder and from any infringement or alleged infringement of any letters patent.
8. **The default remedies.** If (I) Seller fails to perform any of the terms and conditions to be performed by Seller under this Proposal, (II) Seller dissolves or is dissolved, liquidates or is liquidated, or (III) a proceeding in bankruptcy, insolvency, receivership or assignment for the benefit of creditors is instituted by or against Seller, then Buyer may, in its sole discretion, and without notice to Seller, declare the Seller to be in default under this Proposal. Upon and after a default, Buyer may, without notice to Seller, (I) cancel in whole, or in part, this Purchase Order and any and all other orders then outstanding between Buyer and Seller, (II) declare all sums owing under any other agreement, document or instrument between Buyer and Seller, whether now or hereinafter existing to be immediately due and payable, and (III) exercise any and all other rights and remedies available to an aggrieved Buyer under applicable laws, including without limitation, the Uniform Commercial Code. If Seller fails to make deliveries as required, Buyer shall have the right to cancel any remaining parts of this Proposal and to purchase the goods elsewhere, for a value up to the remaining value of the work not already executed and agreed upon as being completed, as evident by the buyers payment for such services as previously invoiced, up to the price provided in this Proposal.
9. **Governing law.** This Proposal shall be governed by the laws of the State of New York, seller's principal place of business.
10. **Successors and assigns.** The terms and conditions of this Proposal shall be binding on Buyer and Seller, their respective successors and assigns. None of the Seller's rights or obligations under this Proposal may be assigned or otherwise transferred without Buyers written consent.
11. **Complete Agreement; Waiver; Modification.** This Proposal constitutes the entire agreement between the parties, and all prior representations, conversations, negotiations, or quotations are merged in said Proposal. No change, modification or waiver to any of the terms and conditions of the Proposal shall be binding to Seller unless consented to in writing by a duly authorized employee of Seller.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ranita Browning, Interim Assistant Superintendent-Business Services
DATE: April 27, 2016
SUBJECT: Agreement for Services with The Kendrick Group, LLC for 2016-2017 and Submission of E-Rate Applications for 2017-18

Applying for E-Rate funding is an annual application and approval process that brings needed funding to the District for technology and other purposes. Timelines and application procedures for E-Rate remain complex; therefore, staff is recommending the renewal of the contract with the Kendrick Group, LLC to manage the application process. Over the past twelve years, The Kendrick Group has played a vital role in the District's filing of applications for E-Rate discounts for both Priority 1 Telecom (telephone and internet) and Priority 2 Internal Connections (cabling and network equipment).

The Kendrick Group, LLC will continue previous funding-year close-outs and will produce and submit the 2017-18 applications. The Kendrick Group has agreed to reduce their fee to \$35,000, a \$2,500 savings from last year. The District receives a very favorable price for these services; most E-Rate consultants charge a percentage, which would increase the cost to the District substantially. The services to be provided from July 1, 2016 through June 30, 2017 will include a review of the best way to structure the applications, compilation of all telecom and project information for internal connections, filing all necessary forms with the Schools and Libraries Division (SLD), and expediting the approval process. The Kendrick Group, LLC will also act as the contact for problem resolutions with the SLD and will represent the District in service substitutions, appeals, and audit processes, as needed.

It is estimated that the District will have utilized approximately \$33 million in network cabling, equipment, and services over the last twelve years. Funding has been utilized for ongoing network cabling, network services District-wide, and equipment replacement at all sites and the District Office.

If the 2016-17 funding is approved for Priority 1 Telecom, the District will benefit by up to \$340,000 in discounted telephone and data services. The following chart outlines key dates for the District in this year's E-Rate application process.

ACTION ITEM: 4.2-A

Critical Dates	Activity
9/28/2015	Request for services, Form 470 filed with the SLD. This form generally outlines all the services and equipment the District is asking for.
10/1/2015	Form 470 signature page sent overnight to SLD.
10/13/2015	All District phone and data circuit bills submitted to consultant.
10/26/2015	Consultant electronically files all Form 471s with the SLD detailing phone and data circuit vendors and costs.
10/27/2015	All quotes for cabling and network equipment submitted to consultant.
2/9/2016	Board approves all Purchase Orders and contracts (contingent on funding approval).
2/14/2016	Consultant electronically files all Form 471s with the SLD detailing network cabling and equipment, vendors, and costs.
2/23/2016	All Form 471 signature pages sent overnight to the SLD.
June 2016	Earliest approvals for funding received.

POLICY/ISSUE:

Board Policy 4126 - Consultants

FISCAL IMPACT:

\$35,000 from budgeted Technology Department funds

STAFF RECOMMENDATION:

Approve the 2016-17 contract agreement with The Kendrick Group, LLC to provide services for E-Rate filings for all District schools, and authorize staff to submit the 2017-18 E-Rate applications, as appropriate, to meet all deadlines.

PREPARED BY:

Troy Marshall, Director-Technology

DISTRICT PRIORITY 3:

Use technology to manage information throughout the District.



CONSULTING SERVICES AGREEMENT

This Consulting Services Agreement (the "Agreement") dated March 29, 2016, by and between The Kendrick Group, LLC ("Consultant") and Paramount Unified School District ("Client") (collectively the "Parties").

The Parties agree as follows:

1. SERVICES:

Consultant will perform the consulting services described below (the "Services"):
Manage the Client's E-Rate compliance including the preparation and filing of all USAC required forms. Act as the Client's agent in communication with USAC in the processing of funding applications. File any SLD appeals and work with the Client on FCC appeals if any are required. Provide the Client with use of Educationrate.com Online Services.

2. TIME OF COMPLETION:

The Services are ongoing, and shall be performed as requested by Client for the duration of the term of this Agreement and based on the schedule set by the Schools and Libraries Program of the Universal Service Fund.

3. WORKPLACE:

When performing the Services, the work product generated by the Consultant will be considered performed outside of California. The Kendrick Group, LLC is a Delaware LLC. Delivery of work product to the Client will be via electronic transmission and does not constitute a nexus to work being performed in the State of California.

4. PAYMENT:

Client shall pay Consultant for the material and labor to be performed under this Agreement the sum of Thirty-Five Thousand Dollars (\$35,000).

The payment(s) shall be paid in the following manner:

Client will pay seven payments of \$5,000 for a total of \$35,000, upon being invoiced by Consultant. Payments shall be paid within 30 days of invoice date.

5. TERM:

The term of this Agreement shall begin on July 1, 2016, and shall expire on June 30, 2017.

- 6. NOTICE:** Any notice required to be given to either Party under this Agreement shall be sent via registered U.S. Mail to the appropriate address below:

If to Client:

Paramount Unified School District
15110 California Ave
Paramount, CA 90723-4378

If to Consultant:

The Kendrick Group, LLC.
PO Box 1329
Pelham, AL, 35124-5329

7. HOLD HARMLESS:

The Parties each hereto agree to hold the other Party harmless from all liability or damage actual or alleged to persons or property arising out of or resulting from negligent acts or omissions of the Consultant or Client except when the same shall arise due to the willful misconduct or gross negligence of either party is adjudged to be guilty of willful misconduct or gross negligence by a court of competent jurisdiction.

8. E-BINDER and TOOLS

Consultant shall provide Client with web based tools to monitor E-Rate funding and the process of application(s). Such tools are provided free of charge and may be modified or changed by Consultant with or without notice. The E-Binder shall be provided free of charge and will allow the storage of E-Rate documents on the Consultant's servers. The maximum free storage is 200 Gb. Additional storage is available upon request for an additional fee. The Client will designate a person or persons who will have access. Consultant will provide login credentials to those people designated by the Client upon request. Data will be stored for ten (10) years or upon the non-renewal of the contract. A DVD disk will be provided 90 days after the non-renewal. Data is backed up daily. Data is subject to loss and Consultant is only liable for the amount of monies the Client has paid for these services. Consultant is not responsible for outages cause by Acts of God, third party hardware or infrastructure failure, or failure of AWS hardware or software.

9. GENERAL PROVISIONS:

- (a) All work shall be completed in a professional and workmanship like manner, and other applicable laws.
- (b) To the extent required by law all work shall be performed by individuals duly licensed and authorized by law to perform the work.
- (c) Consultant warrants that it is adequately insured for injury to its employees and others incurring loss or injury as a result of the acts of Consultant or its employees.

- (d) In the event Client shall fail to pay any periodic or installment payment due hereunder, Consultant may cease work without breach pending payment or resolution of dispute. In the event of Client's breach for nonpayment, Client will pay all reasonable costs and fees for the collection of unpaid balance of Consultant's fee.
- (e) Consultant shall not be liable for any delay due to circumstance beyond its control.
- (f) Consultant is an independent Consultant and not an employee of Client.
- (g) Both Consultant and Client must sign any changes to this document.
- (h) This Agreement shall be construed in accordance with the laws of the state of Delaware.
- (i) Neither the Client nor the Consultant may assign this Agreement without prior written consent from the non-assigning party.
- (j) The headings of the sections herein are for convenience only, and shall not affect the meaning of the provisions of this Agreement.
- (k) This Agreement constitutes the entire agreement between the Client and the Consultant, and supersedes any prior understanding or representation of any kind preceding the date of this Agreement. There are no other promises, conditions, understandings or other agreements, whether oral or written, relating to the subject matter of this Agreement.
- (l) Signatures/E-delivery. A manually or electronically signed copy of this Agreement or any other Transaction Documents delivered by facsimile, email or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement. No legally binding obligation shall be created with respect to a party until such party has delivered or caused to be delivered a manually or electronically signed copy of this Agreement.

IN WITNESS WHEREOF the Parties have executed this Agreement on the date first written above.

CONSULTANT:

CLIENT:

Lynn Kendrick
Signature

Signature

Lynn Kendrick
Name (please print)

Name (please print)

Managing Partner
Title (if applicable)

Title (if applicable)

Date March 29, 2016

Date

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ranita Browning, Interim Assistant Superintendent of Business Services
DATE: April 27, 2016
SUBJECT: 2015-16 Budget Adjustments as of March 30, 2016

BACKGROUND INFORMATION:

Requests for budget adjustments are submitted for Board approval for various funds. The budget adjustments are self-balancing.

GENERAL FUND (01.0) – UNRESTRICTED – TRANSFER FROM

<u>Object</u>	<u>Description</u>	<u>Amount</u>
1000-1999	Certificated Salaries	\$ 160,149
3000-3999	Employee Benefits	58,869
4000-4999	Books and Supplies	282,773
5000-5999	Services, Other Operating Expenses	529,044
9790	Reserves	449,273
	Total Transfer From:	\$ 1,480,108

GENERAL FUND (01.0) – UNRESTRICTED – TRANSFER TO

<u>Object</u>	<u>Description</u>	<u>Amount</u>
2000-2999	Classified Salaries	\$ 16,630
6000-6999	Capital Outlay	1,300,000
8980	Encroachment	163,478
	Total Transfer To:	\$ 1,480,108

ACTION ITEM: 4.3-A

GENERAL FUND (01.0) - RESTRICTED - TRANSFER FROM

<u>Object</u>	<u>Description</u>	<u>Amount</u>
1000-1999	Certificated Salaries	\$ 158,487
3000-3999	Employee Benefits	68,878
8300-8599	Other State Revenues	19,376
8980	Encroachment	163,478
9790	Reserves	130,840
	Total Transfer From:	\$ 541,059

GENERAL FUND (01.0) - RESTRICTED - TRANSFER TO

<u>Object</u>	<u>Description</u>	<u>Amount</u>
2000-2999	Classified Salaries	\$ 149,332
4000-4999	Books and Supplies	47,308
5000-5999	Services, Other Operating Expenses	180,126
8600-8799	Other Local Revenues	164,293
	Total Transfer To:	\$ 541,059

ADULT EDUCATION FUND (11.0) - TRANSFER FROM

<u>Object</u>	<u>Description</u>	<u>Amount</u>
8300-8599	Other State Revenues	\$ 1,539,365
8600-8799	Other Local Revenues	2,349
	Total Transfer From:	\$ 1,541,714

ADULT EDUCATION FUND (11.0) - TRANSFER TO

<u>Object</u>	<u>Description</u>	<u>Amount</u>
1000-1999	Certificated Salaries	\$ 540,000
2000-2999	Classified Salaries	180,000
3000-3999	Employee Benefits	142,411
4000-4999	Books and Supplies	150,588
5000-5999	Services, Other Operating Expenses	202,350
6000-6999	Capital Outlay	253,065
7310	Indirect Cost	73,300
	Total Transfer To:	\$ 1,541,714

POLICY/ISSUE:

Board Policy 3150 - Budget as Spending Plan

FISCAL IMPACT:

As reflected in the 2015-16 Revised Budget

STAFF RECOMMENDATION:

Approve the 2015-16 Budget Adjustments for the General Funds, Unrestricted and Restricted, and the Adult Education Fund.

PREPARED BY:

Ranita Browning, Interim Assistant Superintendent-Business Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

PARAMOUNT UNIFIED SCHOOL DISTRICT
UNRESTRICTED GENERAL FUND (01)
BUDGET REVISIONS
2015-2016

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	
			Adopted Budget	Unaudited Actuals	08/01 - 08/31	09/01 - 09/31	10/01 - 10/31	1st Interim	11/01-12/31	1/1-1/31	2/1-2/29	3/1-3/31	04/01 - 04/31	5/1-5/31	Final Budget	
			Board Date	Board Date	Board Date	Board Date	Board Date	Board Date	Board Date	Board Date	Board Date	Board Date	Board Date	Board Date	Board Date	
1																
2	Revenues:															
3	Revenue Limit Sources	8010-8099	\$ 146,033,656		(12,506)				105,603	98,244	(65,869)					146,033,495
4	Federal Revenues	8100-8299	\$ -						27,664	297,141						402,744
5	Other State Revenues	8300-8599	\$ 2,552,921						7,484,881	590,105						10,634,971
6	Other Local Revenues	8600-8799	\$ 420,035						410,000							830,035
7	A.Total Revenues		\$ 149,006,612		\$ (12,506)				\$ 133,267	\$ 8,290,266	\$ 524,206					\$ 157,941,245
8	Expenditures:															
9	Certificated Salaries	1000-1999	\$ 64,016,524		48,035	(217,269)		2,998,654	(251,366)	(2,826,749)	(60,340)	(160,149)				63,547,343
10	Classified Salaries	2000-2999	\$ 13,174,664		554,994	(507,485)		58,502	21,824	1,071,746	4,058	16,630				14,394,954
11	Employee Benefits	3000-3999	\$ 27,208,908		116,091	(192,193)		951,188	(36,981)	113,135	15,860	(58,869)				28,117,139
12	Books and Supplies	4000-4999	\$ 10,012,531		238,987	(1,842,458)		190,640	2,171,779	99,252	74,512	(282,773)				10,699,470
13	Services, Other Operating Expenses	5000-5999	\$ 17,366,917		(155,442)	308,771		1,055,940	(442,072)	(121,352)	87,045	(528,044)				17,530,763
14	Capital Outlay	6000-6999	\$ 3,281,000		(79,124)	11,000		355,000	(1,235,000)	(5,000)	(31,000)	1,300,000				3,596,876
15	Other Outgo (Excluding Indirect Cost)	7100-7499	\$ 100,000					(316,437)	(24,447)	(78,675)	(79,477)					100,000
16	Indirect Cost	7300-7399	\$ (770,232)					5,293,487	203,737	(1,750,640)	(19,341)					(1,269,269)
17	B.Total Expenditures		\$ 134,380,332		\$ 723,541	\$ (2,439,634)		\$ 5,293,487	\$ 203,737	\$ (1,750,640)	\$ (19,341)	\$ 285,795				\$ 136,617,277
18	C. Excess (Deficiency) of Revenues		\$ 14,625,680		\$ (736,047)	\$ 2,439,634		\$ (5,293,487)	\$ (70,470)	\$ 10,040,906	\$ 543,547	\$ (285,795)				\$ 21,263,968
19	Over Expenditures															
20	Other Financing Sources/Uses															
21	D. Transfers In	8910-8929														
22	E. Transfers Out	7610-7629	\$ 1,495,000													\$ 1,495,000
23	F. Financing Sources	8930-8979														
24	G. Financing Uses	8997														
25	H. Flexibility Transfers	8998						(623,110)	(45)	(69,550)						
26	I. Flexibility Transfers	8999						(623,110)	(45)	(69,550)						
27	J. Contributions to Res. Programs	8980-8999	\$ (18,491,987)					(623,110)	(45)	(69,550)						\$ (19,348,170)
28	K.Total, Other Sources/Uses		\$ (19,986,987)					(623,110)	(45)	(69,550)						\$ (17,853,170)
29	Net Increase (Decrease) in Fund Balance		\$ (5,361,307)		\$ (736,047)	\$ 2,439,634		\$ (5,916,597)	\$ (70,515)	\$ 9,971,356	\$ 543,547	\$ (449,273)				\$ 420,798
30	Beginning Balance		\$ 12,888,686	\$ 10,073,236	\$ (736,047)	\$ 2,439,634		\$ (5,916,597)	\$ (70,515)	\$ 9,971,356	\$ 543,547	\$ (449,273)				\$ 22,961,923
31	Ending Balance		\$ 7,527,379	\$ 10,073,236	\$ (736,047)	\$ 2,439,634		\$ (5,916,597)	\$ (70,515)	\$ 9,971,356	\$ 543,547	\$ (449,273)				\$ 23,392,721
32																
33																
34																
35																
36																
37																
38																
39																

PARAMOUNT UNIFIED SCHOOL DISTRICT
 RESTRICTED GENERAL FUND (01)
 BUDGET REVISIONS
 2015-2016

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	
				Unaudited Actuals Board Date 9/9/15	08/01 - 08/31 Board Date 9/23/15	09/01 - 09/31 Board Date 10/28/15	10/01 - 10/31 Board Date 11/18/15	1st Interim Board Date 12/09/15	11/01-12/31 Board Date 1/27/16	1/1-1/31 Board Date 2/24/16	2/1-2/29 Board Date 3/23/16	3/1-3/31 Board Date	04/01 - 04/31 Board Date	5/1-5/31 Board Date	Final Budget	
1			Adopted Budget													
2	Revenues:															
3	8010-8099	\$	8,958,793		233,774			877,309	(1,641)	17,910	10,729	19,376			\$	10,095,874
4	8100-8299	\$	7,025,266		149,900			5,294,256	1,054,667	3,408					\$	8,309,265
5	8300-8599	\$	1,787,658					(5,271,009)	19,872	3,761	5,806	(164,283)			\$	2,125,014
6	8600-8799	\$	7,650,877						1,072,898	25,079	16,535	(144,917)			\$	20,531,153
7	A.Total Revenues	\$	18,277,328	\$	149,900	\$	233,774	\$	900,566	\$	25,079	\$	16,535	\$		
8	Expenditures:															
9	1000-1999	\$	12,421,951		54,236	(64,699)		1,235,374	247,427	(64,382)	2,533	(168,487)			\$	13,683,953
10	2000-2999	\$	7,025,266		22,786	119,666		7,622	105,898	(247,376)	(181,006)	149,332			\$	7,002,178
11	3000-3999	\$	6,761,367		14,411	6,865		287,405	134,757	53,004	(17,572)	(68,878)			\$	7,171,180
12	4000-4999	\$	1,883,201		14,411	180,094		1,389,464	1,319,715	242,418	73,622	47,308			\$	5,167,413
13	5000-5999	\$	7,670,368		178,505	(28,275)		445,490	(163,516)	329	23,260	180,126			\$	8,286,287
14	6000-6999	\$	35,000		15,000			(14,000)		(9,648)	(5,000)				\$	21,352
15	7000-7999	\$	80,000					61,877	166,030	85,931	(3,861)				\$	80,000
16	Other Outgo (Excluding Indirect Cost)	\$	645,854												\$	968,018
17	Indirect Cost	\$													\$	
18	B.Total Expenditures	\$	36,522,987	\$	316,529	\$	235,648	\$	3,413,232	\$	60,276	\$	149,401	\$		
19																
20	C. Excess (Deficiency) of Revenues	\$	(18,245,659)	\$	(166,629)	\$	(1,874)	\$	(2,512,676)	\$	(35,197)	\$	(294,318)	\$		
21	Other Expenditures	\$														
22	Other Financing Sources/Uses															
23	D. Transfers In	\$														
24	E. Transfers Out	\$														
25	F. Financing Sources	\$														
26	G. Financing Uses	\$														
27	H. Flexibility Transfers	\$														
28	I. Flexibility Transfers	\$														
29	J. Contributions to Res. Programs	\$	18,491,987					623,110	45	69,550		163,478			\$	19,348,170
30	K.Total, Other Sources/Uses	\$	18,491,987	\$		\$	(1,874)	\$	(717,389)	\$	34,353	\$	(130,840)	\$		
31	Net Increase (Decrease) in Fund Balance	\$	245,328	\$	(166,629)	\$	(1,874)	\$	(1,889,566)	\$	34,353	\$	(124,559)	\$		
32																
33	Beginning Balance	\$	2,971,353	\$	2,040,560	\$	(1,874)	\$	(1,889,566)	\$	34,353	\$	(124,559)	\$		
34	Ending Balance	\$	3,217,681	\$	2,040,560	\$	(1,874)	\$	(1,889,566)	\$	34,353	\$	(124,559)	\$		
35																
36																
37																
38																

PARAMOUNT UNIFIED SCHOOL DISTRICT
ADULT EDUCATION FUND (11)
BUDGET REVISIONS
2015-2016

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
		Adopted Budget	Unaudited Actuals Board Date 9/9/15	08/01 - 08/31 Board Date 9/23/15	09/01 - 09/31 Board Date 10/28/15	10/01 - 10/31 Board Date 11/18/15	1st Interim Board Date 12/09/15	11/01-12/31 Board Date 1/27/16	1/1-1/31 Board Date 2/24/16	2/1-2/29 Board Date 3/23/16	3/1-3/31 Board Date	04/01 - 04/31 Board Date	5/1-5/31 Board Date	Final Budget
2	Revenues:													
3	Revenue Limit Sources													\$ 716,833
4	Federal Revenues	995,762		1,565,233			4,440	4,783	2,376		1,539,365			\$ 3,104,598
5	Other State Revenues										2,349			\$ 287,448
6	Other Local Revenues	273,500												\$ 273,500
7	A. Total Revenues	\$ 1,269,262	\$ -	\$ 1,565,233	\$ -	\$ 4,440	\$ 4,440	\$ (274,148)	\$ 2,376	\$ -	\$ 1,541,714	\$ -	\$ -	\$ 4,108,879
8	Expenditures:													
9	Certified Salaries	549,855			313,567		9,731	(183,546)			540,000			\$ 1,219,798
10	Classified Salaries				528,461		4,897	25,697			180,000			\$ 736,780
11	Employee Benefits	88,738			297,215		3,898	419			142,411			\$ 599,603
12	Books and Supplies	165,260			76,170		19,696	(34,395)	2,376	5,578	150,888			\$ 375,243
13	Services, Other Operating Expenses	282,911			149,362		36,517	(100,203)		30,704	202,350			\$ 601,641
14	Capital Outlay	4,000					9,000	9,250			253,065			\$ 275,315
15	Other Outgo (Excluding Indirect Cost)						2,518	67,730			73,300			\$ 73,300
16	Indirect Cost	4,998												\$ 4,998
17	B. Total Expenditures	\$ 1,095,762	\$ -	\$ -	\$ 1,364,775	\$ -	\$ 85,927	\$ (215,048)	\$ 2,376	\$ 20,536	\$ 1,541,714	\$ -	\$ -	\$ 3,896,042
18	C. Excess (Deficiency) of Revenues	\$ 173,500	\$ -	\$ -	\$ 200,458	\$ -	\$ (81,487)	\$ (59,098)	\$ -	\$ (20,536)	\$ -	\$ -	\$ -	\$ 212,837
19	Over Expenditures													
20	Other Financing Sources/Uses													
21	D. Transfers In													\$ -
22	E. Transfers Out													\$ -
23	F. Financing Sources													\$ -
24	G. Financing Uses													\$ -
25	H. Contributions to Res. Programs													\$ -
26	I. Total Other Sources/Uses													\$ -
27	Net Increase (Decrease) in Fund Balance	\$ 173,500	\$ -	\$ -	\$ 200,458	\$ -	\$ (81,487)	\$ (59,098)	\$ -	\$ (20,536)	\$ -	\$ -	\$ -	\$ 212,837
28	Beginning Balance		\$ 909,393	\$ 55,367										\$ 964,760
29	Ending Balance		\$ 1,082,893	\$ 55,367	\$ 200,458	\$ -	\$ (81,487)	\$ (59,098)	\$ -	\$ (20,536)	\$ -	\$ -	\$ -	\$ 1,177,597

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Myrna Morales, Assistant Superintendent-Human Resources
DATE: April 27, 2016
SUBJECT: Proposed Revised Board Policy 4121 – Substitute Teachers

BACKGROUND INFORMATION:

Submitted for first reading is the proposed revised Board Policy 4121 – Substitute Teachers. The current policy is being revised in order to update the status of substitute teachers in the District.

The revised policy is included for the Board with changes indicated with an underscore and deletions with a strikethrough.

POLICY/ISSUE:

Labor Code 245-249 – Healthy Workplaces, Healthy Families Act of 2014

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Accept for first reading the proposed revised Board Policy 4121 – Substitute Teachers that reflects current state regulations.

PREPARED BY:

Beatriz Spelker-Levi, Director of Personnel – Human Resources

DISTRICT PRIORITY 5:

Increase and promote team building and staff involvement in decision making throughout the District

CONFERENCE ITEM: 2.1-CF

CURRENT BOARD POLICY

BP 4121 (a)

Personnel – Certificated

Substitute Teachers

A substitute teacher shall be a person fully qualified to instruct in our schools, who is employed for short periods of time in the absence of the regular teacher.

Suitable programs for training, assigning, orienting, and evaluating the work of substitute teachers shall be provided by the certificated staff under the direction of the superintendent or designee.

Rates of compensation for substitute teachers shall be set by the governing board.

Substitute teachers will not participate in the health and welfare plans of other fringe benefits of the district.

Retired teachers may be employed as substitute teachers, without jeopardizing their retirement salary, within the limits as prescribed by law.

Long-Term Substitute Teachers

A substitute teacher who serves more than twenty (20) consecutive days in the same position is classified as long-term substitute teacher. Effective the twenty-first teaching day, the salary rate shall be increased according to the adopted salary schedule.

Long-term substitutes shall not receive sick leave or holiday pay.

Legal Reference:	Education Code	
	23919	Retirement Employed as Substitute Teacher
	44252.5	State Basic Skills Assessment Required for Certificated Personnel
	44830	Employment of Certificated Persons; Requirement of Proficiency in Basic Skills
	44917	Classification of Substitute Employees
	44914	Substitute and Probationary Employment in Computation for Classification as Permanent Employee
	44953	Dismissal of Substitute Employees
	44956-44957	Rights of Laid-off Teacher to Substitute Positions
	45030	Substitutes

CURRENT BOARD POLICY

BP 4121 (b)

Personnel – Certificated

Substitute Teachers

Legal Reference: (continued)
Administrative Code, Title 5
5502 Filing of Notice of Physical Examination of
Retired Person Employed as Substitutes, etc.
5503 Physical Examination for Retired Persons for
Service as a Substitute Teacher, etc.

Policy
adopted: 1-25-83
revised: 4-12-83

PARAMOUNT UNIFIED SCHOOL DISTRICT
Paramount, California

PROPOSED BOARD POLICY

BP 4121 (a)

Personnel – Certificated

Substitute Teachers

A substitute teacher shall be a person fully qualified to instruct in our schools, who is employed for short periods of time in the absence of the regular teacher.

Suitable programs for training, assigning, orienting, and evaluating the work of substitute teachers shall be provided by the certificated staff under the direction of the Superintendent or designee.

Rates of compensation for substitute teachers shall be set by the Governing Board.

~~Substitute teachers will not participate in the health and welfare plans of other fringe benefits of the district.~~ Substitute teachers who average more than 130 hours per month shall be offered health and welfare benefits.

Retired teachers may be employed as substitute teachers, without jeopardizing their retirement salary, within the limits as prescribed by law.

Long-Term Substitute Teachers

A substitute teacher who serves more than twenty (20) consecutive days in the same position is classified as long-term substitute teacher. Effective the twenty-first teaching day, the salary rate shall be increased according to the adopted salary schedule.

~~Long term substitutes shall not receive sick leave or holiday pay.~~ Substitute teachers will be granted three paid ill days. Accrued sick days shall carry over to the following year of employment up to the maximum of six days total.

The Board may dismiss a substitute employee at any time at its discretion.

Legal Reference:	Education Code	
	23919	Retirement Employed as Substitute Teacher
	44252.5	State Basic Skills Assessment Required for Certificated Personnel
	44830	Employment of Certificated Persons; Requirement of Proficiency in Basic Skills
	44917	Classification of Substitute Employees

PROPOSED BOARD POLICY

BP 4121 (b)

Personnel – Certificated

Substitute Teachers

Legal Reference: (continued)

44914	Substitute and Probationary Employment in Computation for Classification as Permanent Employee
44953	Dismissal of Substitute Employees
44956-44957	Rights of Laid-off Teacher to Substitute Positions
45030	Substitutes

Administrative Code, Title 5

5502	Filing of Notice of Physical Examination of Retired Person Employed as Substitutes, etc.
5503	Physical Examination for Retired Persons for Service as a Substitute Teacher, etc.

Labor Code

<u>246.5</u>	<u>Healthy Workplaces, Healthy Families Act of 2014</u>
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Policy
adopted: 1-25-83
revised: 4-12-83

PARAMOUNT UNIFIED SCHOOL DISTRICT
Paramount, California

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ranita Browning, Interim Assistant Superintendent-Business Services
DATE: April 27, 2016
SUBJECT: Monthly Financial Statements, March 2016

BACKGROUND INFORMATION:

Business Services provides a financial statement each month. Staff has prepared a financial statement for each fund in the state-required J-200 format. The information provided includes the Adopted Budget, Revised Budget, Expenditures through March 31, 2016, and the percentage of the budget remaining. Highlights include revenues received in excess of \$100,000.

HIGHLIGHTS

Fund 01 – General Fund Revenues

- Received revenue of \$9,672,191 for LCFF March Apportionment
- Received revenue of \$100,216 for Property Taxes
- Received revenue of \$208,517 for Mandated Costs reimbursements
- Received revenue of \$5,406,756 for 15-16 third quarter apportionment for the Education Protection Account
- Received revenue of \$210,942 for the Education Effectiveness Grant

Fund 11 – Adult Education Fund Revenues

- Received revenue of \$389,152 for 15-16 Adult Ed Block Grant Program

Fund 12 – Child Development Fund Revenues

- No Highlights to Report

Fund 21 – Building Fund Revenues

- No Highlights to Report

Fund 25 – Capital Facilities Fund Revenues

- No Highlights to Report

**Fund 35 – County School Facilities Fund
Revenues**

- No Highlights to Report

**Fund 40 – Special Reserve Fund for Capital Outlay Projects
Revenues**

- No Highlights to Report

**Fund 61 – Cafeteria Fund
Revenues**

- Received revenue of \$550,762 for Federal Child Nutrition Programs

**Fund 67.1 – Workers’ Compensation Fund
Revenues**

- Received revenue of \$247,099 from District contributions for Workers’ Compensation

**Fund 67.2 – Early Retirees Health and Welfare Fund
Revenues**

- Received revenue of \$277,243 from District contributions for Health and Welfare

PREPARED BY:

Ranita Browning, Interim Assistant Superintendent-Business Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District’s mission.

**PARAMOUNT UNIFIED SCHOOL DISTRICT
GENERAL FUND-COMBINED (01)
ACTUALS THROUGH 3/31/16**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2015-2016 Adopted Budget	2015-2016 Current Budget	Actuals Through 03/31/16	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	146,033,656	146,053,495	104,305,586	29%
4	2) Federal Revenues	8100-8299	8,958,793	10,499,618	4,385,407	58%
5	3) Other State Revenues	8300-8599	4,339,979	18,944,860	13,723,706	28%
6	4) Other Local Revenues	8600-8799	7,950,912	3,119,342	2,630,976	16%
7	5) Total Revenues		167,283,340	178,617,315	125,045,675	30%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	76,438,475	77,549,932	47,771,365	38%
10	2) Classified Salaries	2000-2999	20,199,950	21,231,170	13,964,631	34%
11	3) Employee Benefits	3000-3999	33,970,275	35,416,065	20,784,436	41%
12	4) Books and Supplies	4000-4999	11,895,732	16,062,348	4,738,132	71%
13	5) Services, Other Operating Expenses	5000-5999	25,027,285	26,165,968	12,574,563	52%
14	6) Capital Outlay	6000-6599	3,316,000	2,318,228	2,151,140	7%
15		7100-7299				
16	7) Other Outgo	7400-7499	180,000	180,000	22,828	87%
17	8) Direct Support/Indirect Costs	7300-7399	(124,398)	(301,250)	-	100%
18	9) Total Expenditures		170,903,319	178,622,461	102,007,095	43%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		(3,619,979)	(5,146)	23,038,580	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	1,495,000	1,495,000	1,495,000	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		(1,495,000)	(1,495,000)	(1,495,000)	
34						
35	E. Net Increase (Decrease) in Fund Balance		(5,114,979)	(1,500,146)	21,543,580	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	15,860,040	27,973,836	27,973,836	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		15,860,040	27,973,836	27,973,836	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		15,860,040	27,973,836	27,973,836	
44	2) Ending Balance June 30		10,745,061	26,473,690	49,517,416	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	40,000	40,000	40,000	
49	Stores	9712	300,000	300,000	300,000	
50	Legally Restricted Balance	9740	3,217,681	2,641,696	2,641,696	
51	b) Designated for Economic Unc.	9789	7,187,380	10,900,000	10,900,000	
52	Designated for Mandated Cost	9775-9780	-	-	-	
53	Designated for Digital High School	9775-9780	-	-	-	
54	Designated for Anticipated State Rev. Cuts	9775-9780	-	-	-	
55	Designated for Other Assignments	9780	-	11,800,000	11,800,000	
56	c) Undesignated Amount for Projects	9790	-	-	-	
57	d) Unappropriated Amount	9790	-	791,994	23,835,720	

**PARAMOUNT UNIFIED SCHOOL DISTRICT
ADULT EDUCATION FUND (11)
ACTUALS THROUGH 03/31/16**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2015-2016 Adopted Budget	2015-2016 Current Budget	Actuals Through 03/31/16	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	995,762	716,833	95,595	87%
5	3) Other State Revenues	8300-8599	-	1,565,233	2,328,450	-49%
6	4) Other Local Revenues	8600-8799	273,500	285,099	204,989	28%
7	5) Total Revenues		1,269,262	2,567,165	2,629,034	-2%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	549,855	679,798	800,161	-18%
10	2) Classified Salaries	2000-2999	-	556,780	368,979	34%
11	3) Employee Benefits	3000-3999	98,738	397,192	322,496	19%
12	4) Books and Supplies	4000-4999	155,260	224,655	74,588	67%
13	5) Services, Other Operating Expenses	5000-5999	282,911	399,291	209,027	48%
14	6) Capital Outlay	6000-6599	4,000	22,250	22,400	0%
15		7100-7299				
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	4,998	74,362	-	100%
18	9) Total Expenditures		1,095,762	2,354,328	1,797,651	24%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		173,500	212,837	831,383	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses					
34						
35	E. Net Increase (Decrease) in Fund Balance		173,500	212,837	831,383	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	909,393	964,760	964,760	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		909,393	964,760	964,760	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		909,393	964,760	964,760	
44	2) Ending Balance June 30		1,082,893	1,177,597	1,796,143	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	76,736	195,707	-	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9780	1,006,157	981,890	1,796,143	
53	c) Undesignated Amount for Projects	9790	-	-	-	
54	d) Unappropriated Amount	9790	-	-	-	

**PARAMOUNT UNIFIED SCHOOL DISTRICT
CHILD DEVELOPMENT FUND (12)
ACTUALS THROUGH 03/31/16**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2015-2016 Adopted Budget	2015-2016 Current Budget	Actuals Through 03/31/16	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	338,444	338,444	168,356	50%
5	3) Other State Revenues	8300-8599	1,074,677	1,910,291	1,459,031	24%
6	4) Other Local Revenues	8600-8799	769,120	769,120	208,287	73%
7	5) Total Revenues		2,182,241	3,017,855	1,835,674	39%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	679,451	794,837	388,257	51%
10	2) Classified Salaries	2000-2999	633,565	678,092	452,006	33%
11	3) Employee Benefits	3000-3999	437,724	480,073	260,537	46%
12	4) Books and Supplies	4000-4999	151,221	465,019	19,842	96%
13	5) Services, Other Operating Expenses	5000-5999	157,480	187,124	108,090	42%
14	6) Capital Outlay	6000-6599		-	-	0%
15		7100-7299				
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	119,400	142,666		100%
18	9) Total Expenditures		2,178,841	2,747,811	1,228,732	55%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		3,400	270,044	606,942	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		-	-	-	
34						
35	E. Net Increase (Decrease) in Fund Balance		3,400	270,044	606,942	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	637,281	628,229	628,229	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		637,281	628,229	628,229	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		637,281	628,229	628,229	
44	2) Ending Balance June 30		640,681	898,273	1,235,171	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	584,770	846,238	1,202,101	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9775-9780	55,911	52,035	33,070	
53	c) Undesignated Amount for Projects	9790				
54	d) Unappropriated Amount	9790	-	-	-	

**PARAMOUNT UNIFIED SCHOOL DISTRICT
BUILDING FUND (21)
ACTUALS THROUGH 03/31/16**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2015-2016 Adopted Budget	2015-2016 Current Budget	Actuals Through 03/31/16	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	-	-	-	0%
5	3) Other State Revenues	8300-8599	-	-	-	0%
6	4) Other Local Revenues	8600-8799	10,000	10,000	9,943	1%
7	5) Total Revenues		10,000	10,000	9,943	0%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	-	-	-	0%
10	2) Classified Salaries	2000-2999	-	-	-	0%
11	3) Employee Benefits	3000-3999	-	-	-	0%
12	4) Books and Supplies	4000-4999	-	-	-	0%
13	5) Services, Other Operating Expenses	5000-5999	41,085	84,085	7,889	91%
14	6) Capital Outlay	6000-6599	-	82,000	76,230	7%
15		7100-7299	-	-	-	
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	9) Total Expenditures		41,085	166,085	84,119	49%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		(31,085)	(156,085)	(74,176)	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		-	-	-	
34						
35	E. Net Increase (Decrease) in Fund Balance		(31,085)	(156,085)	(74,176)	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	31,085	2,846,594	2,846,594	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		31,085	2,846,594	2,846,594	
42	d) Audit Adj./Restatement	9793	-	-	-	
43	e) Net Beginning Balance		31,085	2,846,594	2,846,594	
44	2) Ending Balance June 30		-	2,690,509	2,772,418	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	-	2,630,515	2,630,515	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9775-9780	-	59,994	141,903	
53	c) Undesignated Amount for Projects	9790	-	-	-	
54	d) Unappropriated Amount	9790	-	-	-	

**PARAMOUNT UNIFIED SCHOOL DISTRICT
CAPITAL FACILITIES FUND (25)
ACTUALS THROUGH 03/31/16**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2015-2016 Adopted Budget	2015-2016 Current Budget	Actuals Through 03/31/16	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	-	-	-	0%
5	3) Other State Revenues	8300-8599	-	-	-	0%
6	4) Other Local Revenues	8600-8799	358,000	358,000	242,854	32%
7	5) Total Revenues		358,000	358,000	242,854	32%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	-	-	-	0%
10	2) Classified Salaries	2000-2999	-	-	-	0%
11	3) Employee Benefits	3000-3999	-	-	-	0%
12	4) Books and Supplies	4000-4999	35,000	285,312	268,280	6%
13	5) Services, Other Operating Expenses	5000-5999	413,000	366,738	285,680	22%
14	6) Capital Outlay	6000-6599	-	105,950	77,275	0%
15		7100-7299	-	-	-	
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	9) Total Expenditures		448,000	758,000	631,235	17%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		(90,000)	(400,000)	(388,381)	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	750,000	750,000	750,000	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		750,000	750,000	750,000	
34						
35	E. Net Increase (Decrease) in Fund Balance		660,000	350,000	361,619	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	1,867,525	2,062,566	2,062,566	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		1,867,525	2,062,566	2,062,566	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		1,867,525	2,062,566	2,062,566	
44	2) Ending Balance June 30		2,527,525	2,412,566	2,424,185	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	-	-	-	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9780	2,527,525	2,412,566	2,424,185	
53	c) Undesignated Amount for Projects	9790	-	-	-	
54	d) Unappropriated Amount	9790	-	-	-	

**PARAMOUNT UNIFIED SCHOOL DISTRICT
COUNTY SCHOOL FACILITIES FUND (35)
ACTUALS THROUGH 03/31/16**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2015-2016 Adopted Budget	2015-2016 Current Budget	Actuals Through 03/31/16	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	-	-	-	0%
5	3) Other State Revenues	8300-8599	-	-	-	0%
6	4) Other Local Revenues	8600-8799	5,000	5,000	1,710	66%
7	5) Total Revenues		5,000	5,000	1,710	0%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	-	-	-	0%
10	2) Classified Salaries	2000-2999	-	-	-	0%
11	3) Employee Benefits	3000-3999	-	-	-	0%
12	4) Books and Supplies	4000-4999	-	-	-	0%
13	5) Services, Other Operating Expenses	5000-5999	450,000	476,770	33,213	93%
14	6) Capital Outlay	6000-6599	-	-	-	0%
15		7100-7299	-	-	-	0%
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	9) Total Expenditures		450,000	476,770	33,213	93%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		(445,000)	(471,770)	(31,503)	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		-	-	-	
34						
35	E. Net Increase (Decrease) in Fund Balance		(445,000)	(471,770)	(31,503)	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	470,179	488,903	488,903	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		470,179	488,903	488,903	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		470,179	488,903	488,903	
44	2) Ending Balance June 30		25,179	17,133	457,400	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	6,961	-	-	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9775-9780	18,218	17,133	457,400	
53	c) Undesignated Amount for Projects	9790	-	-	-	
54	d) Unappropriated Amount	9790	-	-	-	

**PARAMOUNT UNIFIED SCHOOL DISTRICT
SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS (40)
ACTUALS THROUGH 03/31/16**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2015-2016 Adopted Budget	2015-2016 Current Budget	Actuals Through 03/31/16	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	-	-	-	0%
5	3) Other State Revenues	8300-8599	-	-	-	0%
6	4) Other Local Revenues	8600-8799	700	700	1,613	-130%
7	5) Total Revenues		700	700	1,613	-130%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	-	-	-	0%
10	2) Classified Salaries	2000-2999	-	-	-	0%
11	3) Employee Benefits	3000-3999	-	-	-	0%
12	4) Books and Supplies	4000-4999	-	-	-	0%
13	5) Services, Other Operating Expenses	5000-5999	-	-	-	0%
14	6) Capital Outlay	6000-6599	-	-	-	0%
15		7100-7299	-	-	-	0%
16	7) Other Outgo	7400-7499	433,500	894,900	591,266	34%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	9) Total Expenditures		433,500	894,900	591,266	34%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		(432,800)	(894,200)	(589,653)	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	745,000	745,000	745,000	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		745,000	745,000	745,000	
34						
35	E. Net Increase (Decrease) in Fund Balance		312,200	(149,200)	155,347	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	3,186,986	3,186,986	3,186,986	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		3,186,986	3,186,986	3,186,986	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		3,186,986	3,186,986	3,186,986	
44	2) Ending Balance June 30		3,499,186	3,037,786	3,342,333	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	-	-	-	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9775-9780	3,499,186	3,037,786	3,342,333	
53	c) Undesignated Amount for Projects	9790	-	-	-	
54	d) Unappropriated Amount	9790	-	-	-	

**PARAMOUNT UNIFIED SCHOOL DISTRICT
CAFETERIA - ENTERPRISE FUND (61)
ACTUALS THROUGH 03/31/16**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2015-2016 Adopted Budget	2015-2016 Current Budget	Actuals Through 03/31/16	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	\$ 8,820,000	8,820,000	4,329,395	51%
5	3) Other State Revenues	8300-8599	\$ 705,000	705,000	266,284	62%
6	4) Other Local Revenues	8600-8799	\$ 385,000	385,000	161,821	58%
7	5) Total Revenues		\$ 9,910,000	9,910,000	4,757,500	52%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999		-	-	0%
10	2) Classified Salaries	2000-2999	\$ 3,025,265	3,163,492	2,428,879	23%
11	3) Employee Benefits	3000-3999	\$ 1,426,571	1,413,301	959,933	32%
12	4) Books and Supplies	4000-4999	\$ 4,939,650	5,002,237	2,772,457	45%
13	5) Services, Other Operating Expenses	5000-5999	\$ 399,514	674,303	215,855	68%
14	6) Capital Outlay	6000-6900	\$ 119,000	144,000	21,912	85%
15		7100-7299	\$ -	-		
16	7) Other Outgo	7400-7499	\$ -	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	9) Total Expenditures		9,910,000	10,397,333	6,399,036	38%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		-	(487,333)	(1,641,536)	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		-	-	-	
34						
35	E. Net Increase (Decrease) in Fund Balance		-	(487,333)	(1,641,536)	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	1,467,569	1,304,933	1,304,933	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		1,467,569	1,304,933	1,304,933	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		1,467,569	1,304,933	1,304,933	
44	2) Ending Balance June 30		1,467,569	817,600	(336,603)	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	-	-	-	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Restricted Net Position	9796 & 9797	1,298,494	817,600		
53	c) Undesignated Amount for Projects	9790				
54	d) Unrestricted Net Position	9790	169,075	-	(336,603)	

**PARAMOUNT UNIFIED SCHOOL DISTRICT
 SELF INSURANCE FUND - Workers Compensation (67.1)
 ACTUALS THROUGH 03/31/16**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2015-2016 Adopted Budget	2015-2016 Current Budget	Actuals Through 03/31/16	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	-	-	-	0%
5	3) Other State Revenues	8300-8599	-	-	-	0%
6	4) Other Local Revenues	8600-8799	2,790,125	2,809,876	2,809,876	0%
7	5) Total Revenues		2,790,125	2,809,876	2,809,876	0%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	-	-	-	0%
10	2) Classified Salaries	2000-2999	-	-	-	0%
11	3) Employee Benefits	3000-3999	-	-	-	0%
12	4) Books and Supplies	4000-4999	-	-	-	0%
13	5) Services, Other Operating Expenses	5000-5999	2,403,467	2,258,605	1,694,854	25%
14	6) Capital Outlay	6000-6599	-	-	-	0%
15		7100-7299	-	-	-	0%
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	9) Total Expenditures		2,403,467	2,258,605	1,694,854	25%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		386,658	551,271	1,115,022	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		-	-	-	
34						
35	E. Net Increase (Decrease) in Fund Balance		386,658	551,271	1,115,022	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	3,866,710	3,866,710	3,866,710	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		3,866,710	3,866,710	3,866,710	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		3,866,710	3,866,710	3,866,710	
44	2) Ending Balance June 30		4,253,368	4,417,981	4,981,732	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	-	-	-	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Designated for Workers' Comp Payments	9775-9780	4,253,368	4,417,981	4,981,732	
53	c) Undesignated Amount for Projects	9790	-	-	-	
54	d) Unappropriated Amount	9790	-	-	-	

PARAMOUNT UNIFIED SCHOOL DISTRICT
SELF INSURANCE FUND - EARLY RETIREES HEALTH AND WELFARE (67.2)
ACTUALS THROUGH 03/31/16

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2015-2016 Adopted Budget	2015-2016 Current Budget	Actuals Through 03/31/16	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	-	-	-	0%
5	3) Other State Revenues	8300-8599	-	-	-	0%
6	4) Other Local Revenues	8600-8799	3,774,648	3,630,437	2,363,634	35%
7	5) Total Revenues		3,774,648	3,630,437	2,363,634	35%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	-	-	-	0%
10	2) Classified Salaries	2000-2999	-	-	-	0%
11	3) Employee Benefits	3000-3999	-	-	-	0%
12	4) Books and Supplies	4000-4999	-	-	-	0%
13	5) Services, Other Operating Expenses	5000-5999	2,831,976	2,476,063	1,844,271	26%
14	6) Capital Outlay	6000-6599	-	-	-	0%
15		7100-7299	-	-	-	0%
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	9) Total Expenditures		2,831,976	2,476,063	1,844,271	26%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		942,672	1,154,374	519,363	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		-	-	-	
34						
35	E. Net Increase (Decrease) in Fund Balance		942,672	1,154,374	519,363	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	3,256,523	3,256,523	3,256,523	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		3,256,523	3,256,523	3,256,523	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		3,256,523	3,256,523	3,256,523	
44	2) Ending Balance June 30		4,199,195	4,410,897	3,775,886	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	-	-	-	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9775-9780	4,199,195	4,410,897	3,775,886	
53	c) Undesignated Amount for Projects	9790	-	-	-	
54	d) Unappropriated Amount	9790	-	-	-	

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ranita Browning, Interim Assistant Superintendent-Business Services
DATE: April 27, 2016
SUBJECT: Monthly Financial Statements, March 2016 – Special Education

BACKGROUND INFORMATION:

Per the Board's request, Business Services is providing a financial statement each month for Special Education. Staff has prepared a financial statement in the state-required J-200 format. The information provided includes the Adopted Budget, Revised Budget, expenditures through March 31, 2016 and the percentage of the budget remaining.

HIGHLIGHTS

Fund 01 – General Fund – Special Education Revenues

- Received revenue of \$470,831 for the AB602 March 2016 Apportionment

PREPARED BY:

Ranita Browning, Interim Assistant Superintendent-Business Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

**PARAMOUNT UNIFIED SCHOOL DISTRICT
SPECIAL EDUCATION (01)
ACTUALS THROUGH 03/31/16**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2015-2016 Adopted Budget	2015-2016 Current Budget	Actuals Through 03/31/16	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	
4	2) Federal Revenues	8100-8299	3,227,650	3,226,009	639,583	80%
5	3) Other State Revenues	8300-8599	1,031,188	6,328,852	3,970,836	37%
6	4) Other Local Revenues	8600-8799	7,530,877	2,236,621	2,042,371	9%
7	5) Total Revenues		11,789,715	11,791,482	6,652,790	44%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	8,968,967	9,938,166	7,050,219	29%
10	2) Classified Salaries	2000-2999	4,353,561	4,312,049	3,306,918	23%
11	3) Employee Benefits	3000-3999	4,394,452	4,757,809	3,245,037	32%
12	4) Books and Supplies	4000-4999	223,424	1,493,358	55,022	96%
13	5) Services, Other Operating Expenses	5000-5999	4,852,881	4,660,646	2,401,011	48%
14	6) Capital Outlay	6000-6599			-	0%
15		7100-7299	80,000	80,000	(5,766)	107%
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	219,285	311,579	-	100%
18	9) Total Expenditures		23,092,570	25,553,607	16,052,442	37%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		(11,302,855)	(13,762,125)	(9,399,651)	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929				
27	b) Transfers Out	7610-7629				
28	2) Other Sources/Uses					
29	a) Sources	8930-8979				
30	b) Uses	7630-7699				
31	3) Contributions to Restricted					
32	Programs	8900-8999	11,302,855	13,762,125	-	
33	4) Total, Other Financing Sources/Uses		11,302,855	13,762,125	-	
34						
35	E. Net Increase (Decrease) in Fund Balance		-	(0)	(9,399,651)	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791		-	-	
40	b) Unaudited Actual Adj.	9792				
41	c) As of July 1 - Unaudited		-	-	-	
42	d) Audit Adj/Restatement	9793				
43	e) Net Beginning Balance		-	-	-	
44	2) Ending Balance June 30		-	(0)	(9,399,651)	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711				
49	Stores	9712				
50	Legally Restricted Balance	9740				
51	b) Designated for Economic Unc.	9770				
52	Designated for H&W Benefit Payments	9775-9780	-	-	-	
53	c) Undesignated Amount for Projects	9790				
54	d) Unappropriated Amount	9790	-	(0)	(9,399,651)	

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ranita Browning, Interim Assistant Superintendent-Business Services
DATE: April 27, 2016
SUBJECT: Monthly Financial Statements, March 2016 – Self-Insurance Fund – Health and Welfare

BACKGROUND INFORMATION:

Per the Board's request, Business Services is providing a financial statement each month for Fund 67.0. Staff has prepared a financial statement in the state-required J-200 format. The information provided includes the Adopted Budget, Revised Budget, expenditures through March 31, 2016, and the percentage of the budget remaining. Highlights include revenues received in excess of \$100,000.

HIGHLIGHTS

Fund 67.0 – Self-Insurance Fund Revenues

- Received \$2,104,176 from Employees and the District for Health and Welfare Premium Contributions

PREPARED BY:

Ranita Browning, Interim Assistant Superintendent-Business Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

**PARAMOUNT UNIFIED SCHOOL DISTRICT
SELF INSURANCE FUND - Health Welfare (67.0)
ACTUALS THROUGH 03/31/16**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2015-2016 Adopted Budget	2015-2016 Current Budget	Actuals Through 03/31/16	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	-	-	-	0%
5	3) Other State Revenues	8300-8599	-	-	-	0%
6	4) Other Local Revenues	8600-8799	21,476,612	21,145,467	12,621,971	40%
7	5) Total Revenues		21,476,612	21,145,467	12,621,971	40%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	-	-	-	0%
10	2) Classified Salaries	2000-2999	-	-	-	0%
11	3) Employee Benefits	3000-3999	-	-	-	0%
12	4) Books and Supplies	4000-4999	-	-	-	0%
13	5) Services, Other Operating Expenses	5000-5999	21,482,288	21,495,786	10,609,774	51%
14	6) Capital Outlay	6000-6599	-	-	-	0%
15		7100-7299	-	-	-	0%
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	9) Total Expenditures		21,482,288	21,495,786	10,609,774	51%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		(5,676)	(350,319)	2,012,198	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		-	-	-	
34						
35	E. Net Increase (Decrease) in Fund Balance		(5,676)	(350,319)	2,012,198	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	483,021	620,437	620,437	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		483,021	620,437	620,437	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		483,021	620,437	620,437	
44	2) Ending Balance June 30		477,345	270,118	2,632,635	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	-	-	-	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9775-9780	477,345	270,118	2,632,635	
53	c) Unrestricted Net Assets	9790	-	-	-	
54	d) Unappropriated Amount	9790	-	-	-	

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ranita Browning, Interim Assistant Superintendent-Business Services
DATE: April 27, 2016
SUBJECT: Average Daily Attendance Summary Report Through
March 18, 2016 and the Seventh Monthly School Enrollment Report

BACKGROUND INFORMATION:

Average daily attendance summary reports are prepared monthly by the Business Division based on information provided from each school site.

HIGHLIGHTS:

Average Daily Attendance (ADA)

Regular Education

- Actual TK/K-12 ADA increased 217 from Projected P-2 ADA for the 7th month of 2015-16
 - Grade TK/K increased 195 (20.36%) from Projected to Actual
 - Grades 1-3 decreased 26 (-0.88%) from Projected to Actual
 - Grades 4-8 increased 45 (0.80%) from Projected to Actual
 - Grades 9-12 increased 3 (0.06%) from Projected to Actual
- Actual enrollment as of the 7th month decreased 216 from 2014-15 to 2015-16
 - Grade TK/K increased 29 (2.99%) from 2014-15 to 2015-16
 - Grades 1-3 decreased 275 (-8.35%) from 2014-15 to 2015-16
 - Grades 4-8 increased 73 (1.28%) from 2014-15 to 2015-16
 - Grades 9-12 decreased 43 (-0.90%) from 2014-15 to 2015-16
- Rate of Attendance for Regular K-12 at the 7th month was 96%, compared to 96% in 2014-15

Special Education

- Actual TK/K-12 ADA increased 70 (13.33%) from Projected P-2 ADA for the 7th month of 2015-16
- Actual enrollment as of the 7th month increased 22 from 2014-15 to 2015-16
 - Grades TK/K-8 increased 5 (1.33%) from 2014-15 to 2015-16
 - Grades 9-12 increased 17 (7.42%) from 2014-15 to 2015-16

PREPARED BY:

Ranita Browning, Interim Assistant Superintendent-Business Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

**Paramount Unified School District
2015-2016
Average Daily Attendance Summary**

School	Program	Grade Type	ADA		% of		Actual		Rate of	
			P-2 Projected ADA *	Projected 7th Month 3/18/2016	Projected ADA 7th Month 3/18/2016	Actual ADA 7th Month 3/18/2016	% of Actual ADA 7th Month 3/18/2016	Rate of Attendance 7th Month 3/18/2016		
TK - K										
Regular Ed.										
Alondra		K	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Collins		TK/K	88	88	100%	112	127%	94%		
Gaines		TK/K	94	94	100%	117	124%	96%		
Hollydale		TK/K	91	91	100%	117	128%	94%		
Jackson		K	N/A	N/A	N/A	N/A	N/A	N/A		
Jefferson		K	53	53	100%	51	96%	95%		
Keppel		TK/K	79	79	100%	97	123%	96%		
Lincoln		TK/K	91	91	100%	107	117%	96%		
Los Cerritos		TK/K	76	76	100%	91	120%	95%		
Mokler		TK/K	90	90	100%	117	130%	95%		
Paramount Park		K	N/A	N/A	N/A	N/A	N/A	N/A		
Roosevelt		TK/K	111	111	100%	99	89%	94%		
Tanner		TK/K	84	84	100%	124	148%	94%		
Wirtz		TK/K	99	99	100%	120	121%	94%		
Zamboni		K	N/A	N/A	N/A	N/A	N/A	N/A		
Subtotal			957	957	100%	1151	120%	95%		
1-3										
Regular Ed.										
Alondra		1-3	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Collins		1-3	244	244	100%	223	91%	95%		
Gaines		1-3	277	277	100%	283	102%	97%		
Hollydale		1-3	263	263	100%	276	105%	96%		
Jackson		1-3	N/A	N/A	N/A	N/A	N/A	N/A		
Jefferson		1-3	181	181	100%	197	109%	97%		
Keppel		1-3	234	234	100%	231	99%	96%		
Lincoln		1-3	281	281	100%	289	103%	96%		
Los Cerritos		1-3	249	249	100%	266	107%	96%		
Mokler		1-3	334	334	100%	315	94%	96%		
Paramount Park		1-3	N/A	N/A	N/A	N/A	N/A	N/A		
Roosevelt		1-3	324	324	100%	308	95%	96%		
Tanner		1-3	250	250	100%	235	94%	96%		
Wirtz		1-3	285	285	100%	274	96%	96%		
Zamboni		1-3	N/A	N/A	N/A	N/A	N/A	N/A		
Subtotal			2922	2922	100%	2896	99%	96%		
4-8										
Regular Ed										
Alondra		4-8	863	863	100%	864	100%	97%		
Collins		4-8	166	166	100%	154	93%	97%		
Gaines		4-8	N/A	N/A	N/A	N/A	N/A	N/A		
Hollydale		4-8	566	566	100%	591	104%	97%		
Jackson		4-8	737	737	100%	761	103%	97%		
Jefferson		4-8	146	146	100%	146	100%	96%		
Keppel		4-8	191	191	100%	183	96%	96%		
Lincoln		4-8	194	194	100%	199	103%	97%		
Los Cerritos		4-8	198	198	100%	192	97%	97%		
Mokler		4-8	257	257	100%	256	100%	97%		
Paramount Park		4-8	726	726	100%	733	101%	96%		
Roosevelt		4-8	251	251	100%	244	97%	97%		
Tanner		4-8	203	203	100%	205	101%	97%		
Wirtz		4-8	199	199	100%	214	108%	97%		
Zamboni		4-8	871	871	100%	862	99%	97%		
Community Day		4-8	2	2	100%	5	N/A	N/A		
Home/Hospital		K-8	N/A	N/A	N/A	4	N/A	N/A		
Subtotal			5,570	5570	100%	5615	101%	97%		
Regular Ed.		K-8	9,449	9449	100%	9662	102%	96%		

Note: ADA is projected at 95% of projected enrollment except for: Independent Study, County Special Ed and Adult Ed which are based on 2014-15 P-2 ADA

**Paramount Unified School District
2015-2016
Average Daily Attendance Summary**

School	Program	Grade Type	P-2 Projected ADA *	ADA Projected 7th Month 3/18/2016	% of Projected ADA 7th Month 3/18/2016	Actual ADA 7th Month 3/18/2016	% of Actual ADA 7th Month 3/18/2016	Rate of Attendance 7th Month 3/18/2016
Regular Ed								
9-12								
Community Day		9-12	21	21	100%	11	N/A	N/A
Buena Vista Continuation		9-12	197	197	100%	178	91%	N/A
Paramount High		9-12	3202	3202	100%	3,207	100%	96%
Paramount High-West		9-12	1106	1106	100%	1,127	102%	97%
Home/Hospital		9-12	N/A	N/A	N/A	5	N/A	N/A
Cal-SAFE		9-12	N/A	N/A	N/A	N/A	N/A	N/A
Subtotal			4,526	4,526	100%	4,528	100%	96%
Total Regular K-12			13,975	13,975	100%	14,191	102%	96%
Special Ed								
K-8								
Alondra		K-8	58	58	100%	60	104%	96%
Collins		K-8	23	23	100%	21	90%	96%
Gaines		K-8	N/A	N/A	N/A	N/A	N/A	N/A
Hollydale		K-8	39	39	100%	52	134%	95%
Jackson		K-8	25	25	100%	19	75%	97%
Jefferson		K-8	47	47	100%	46	0%	95%
Keppel		K-8	N/A	N/A	N/A	N/A	N/A	N/A
Lincoln		K-8	14	14	100%	17	121%	88%
Los Cerritos		K-8	44	44	100%	45	102%	92%
Mokler		K-8	N/A	N/A	N/A	N/A	N/A	N/A
Paramount Park		K-8	33	33	100%	25	0%	95%
Roosevelt		K-8	34	34	100%	36	106%	95%
Tanner		K-8	N/A	N/A	N/A	N/A	N/A	N/A
Tanner		K-8	N/A	N/A	N/A	N/A	N/A	N/A
Wirtz		TK/K-8	N/A	N/A	N/A	N/A	N/A	N/A
Zamboni		K-8	29	29	100%	34	114%	96%
Home/Hospital		K-8	N/A	N/A	N/A	2	N/A	N/A
Extended Year		K-8	N/A	N/A	N/A	N/A	N/A	N/A
NonPublic School		K-8	N/A	N/A	N/A	N/A	N/A	N/A
Subtotal			346	346	100%	357	103%	94%
Special Ed								
9-12								
Paramount High School		9-12	177	177	100%	221	125%	92%
Buena Vista Continuation		9-12	2	2	100%	13	N/A	
Home/Hospital		9-12	N/A	N/A	N/A	4	N/A	N/A
NonPublic School		9-12	N/A	N/A	N/A	N/A	N/A	N/A
Extended Year		9-12	N/A	N/A	N/A	N/A	N/A	N/A
Subtotal			179	179	100%	237	133%	92%
Total Special Ed		K-12	524	524	100%	594	113%	93%
Independent Study		K-12	22	22	100%		N/A	N/A
Total Independent Study		K-12	22	22	100%		N/A	N/A
County Students - SpEd		K-12	N/A	N/A	N/A	N/A	N/A	N/A
Total County Students		K-12	N/A	N/A	N/A	N/A	N/A	N/A
ALL PROGRAMS EXCEPT FOR ADULT ED								
Regular Ed			13,975	13,975	100%	14,191	102%	96%
Special Ed			524	524	100%	594	113%	93%
Independent Study			22	22	100%		N/A	N/A
County Students			N/A	N/A	N/A	N/A	N/A	N/A
Grand Total Except for Adult Ed			14,521	14,521	100%	14,785	102%	96%
Adult Ed			675	675	100%	411	N/A	N/A

Note: ADA is projected at 95% of projected enrollment except for: Independent Study, County Special Ed and Adult Ed which are based on 2014-15 P-2 ADA

**Paramount Unified School District
2015-2016**

Rate of Attendance Comparison

School	Grade	1st Mo.	2nd Mo.	3rd Mo.	4th Mo.	5th Mo.	6th Mo.	7th Mo.	8th Mo.	9th Mo.	10th Mo.
K											
Regular Ed.											
Alondra	TK/ K	N/A	N/A	N/A	N/A	N/A	N/A	N/A			
Collins	TK/ K	97%	96%	95%	95%	95%	94%	94%			
Gaines	TK/ K	98%	97%	97%	97%	96%	96%	96%			
Hollydale	TK/ K	97%	96%	96%	96%	95%	94%	94%			
Jackson	TK/ K	N/A	N/A	N/A	N/A	N/A	N/A	N/A			
Jefferson	TK/ K	97%	97%	96%	96%	95%	95%	95%			
Keppel	TK/ K	97%	97%	97%	97%	96%	96%	96%			
Lincoln	TK/ K	98%	97%	97%	97%	96%	96%	96%			
Los Cerritos	TK/ K	96%	96%	96%	96%	95%	95%	95%			
Mokler	TK/ K	96%	96%	96%	96%	95%	95%	95%			
Paramount Park	TK/ K	N/A	N/A	N/A	N/A	N/A	N/A	N/A			
Roosevelt	TK/ K	95%	95%	95%	95%	94%	94%	94%			
Tanner	TK/ K	97%	96%	96%	95%	95%	94%	94%			
Wirtz	TK/ K	98%	97%	96%	95%	95%	94%	94%			
Zamboni	TK/ K	N/A	N/A	N/A	N/A	N/A	N/A	N/A			
Subtotal		97%	96%	96%	96%	95%	95%	95%			
1-3											
Regular Ed.											
Alondra	1-3	N/A	N/A	N/A	N/A	N/A	N/A	N/A			
Collins	1-3	97%	96%	96%	96%	96%	95%	95%			
Gaines	1-3	98%	98%	98%	98%	97%	97%	97%			
Hollydale	1-3	98%	98%	98%	97%	96%	96%	96%			
Jackson	1-3	N/A	N/A	N/A	N/A	N/A	N/A	N/A			
Jefferson	1-3	98%	98%	98%	97%	97%	97%	97%			
Keppel	1-3	98%	98%	97%	97%	97%	97%	96%			
Lincoln	1-3	98%	98%	98%	97%	97%	96%	96%			
Los Cerritos	1-3	98%	98%	98%	97%	97%	97%	96%			
Mokler	1-3	97%	97%	97%	97%	96%	96%	96%			
Paramount Park	1-3	N/A	N/A	N/A	N/A	N/A	N/A	N/A			
Roosevelt	1-3	98%	97%	97%	97%	97%	97%	96%			
Tanner	1-3	97%	97%	97%	97%	96%	96%	96%			
Wirtz	1-3	98%	98%	97%	97%	97%	96%	96%			
Zamboni	1-3	N/A	N/A	N/A	N/A	N/A	N/A	N/A			
Subtotal		98%	97%	97%	97%	97%	96%	96%			
4-8											
Regular Ed.											
Alondra	4-8	98%	98%	98%	98%	97%	97%	97%			
Collins	4-8	98%	97%	97%	97%	97%	97%	97%			
Gaines	4-8	N/A	N/A	N/A	N/A	N/A	N/A	N/A			
Hollydale	4-8	98%	98%	98%	97%	97%	97%	97%			
Jackson	4-8	98%	98%	98%	98%	97%	97%	97%			
Jefferson	4-8	98%	98%	97%	97%	97%	97%	96%			
Keppel	4-8	98%	98%	97%	97%	97%	97%	97%			
Lincoln	4-8	98%	98%	98%	97%	97%	97%	97%			
Los Cerritos	4-8	99%	98%	98%	97%	97%	97%	97%			
Mokler	4-8	97%	97%	98%	97%	97%	97%	97%			
Paramount Park	4-8	97%	97%	97%	97%	96%	96%	96%			
Roosevelt	4-8	98%	98%	98%	98%	97%	97%	97%			
Tanner	4-8	98%	97%	97%	97%	97%	97%	97%			
Wirtz	4-8	98%	98%	98%	98%	97%	97%	97%			
Zamboni	4-8	99%	98%	97%	97%	98%	97%	97%			
Community Day	4-8	N/A	N/A	N/A	N/A	N/A	N/A	N/A			
Subtotal		98%	98%	97%	97%	97%	97%	97%			
Regular Ed.	K-8	98%	97%	97%	97%	97%	97%	96%			

*Note: ADA is projected at 95% of projected enrollment except for:
Independent Study, County Special Ed and Adult Ed which are based on 2014-15 P-2 ADA.

**Paramount Unified School District
2015-2016**

Rate of Attendance Comparison

School	Grade	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th
		Mo.	Mo.	Mo.	Mo.	Mo.	Mo.	Mo.	Mo.	Mo.	Mo.
Regular Ed											
9-12											
Community Day	9-12	N/A	N/A	N/A	N/A	N/A	N/A	N/A			
Buena Vista High School	9-12	N/A	N/A	N/A	N/A	N/A	N/A	N/A			
Paramount High	9-12	97%	97%	97%	96%	96%	96%	96%			
Paramount High-West	9-12	98%	98%	98%	98%	97%	97%	97%			
Home to Hospital	9-12	N/A	N/A	N/A	N/A	N/A	N/A	N/A			
Cal-SAFE	9-12	N/A	N/A	N/A	N/A	N/A	N/A	N/A			
Subtotal		98%	97%	97%	97%	96%	96%	96%			

Total Regular K-12		98%	97%	97%	97%	97%	96%	96%			
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Special Ed											
K-8											
Alondra	K-8	97%	96%	96%	96%	95%	96%	96%			
Collins	K-8	97%	97%	97%	97%	96%	96%	96%			
Gaines	K-8	N/A	N/A	N/A	N/A	N/A	N/A	N/A			
Hollydale	K-8	96%	97%	96%	96%	95%	95%	95%			
Jackson	K-8	98%	97%	97%	97%	97%	97%	97%			
Jefferson	K-8	95%	95%	96%	96%	95%	95%	95%			
Keppel	K-8	N/A	N/A	N/A	N/A	N/A	N/A	N/A			
Lincoln	K-8	91%	91%	91%	91%	90%	89%	88%			
Los Cerritos	K-8	94%	94%	94%	93%	92%	92%	92%			
Mokler	K-8	N/A	N/A	N/A	N/A	N/A	N/A	N/A			
Paramount Park	K-8	97%	94%	95%	95%	95%	95%	95%			
Roosevelt	K-8	95%	96%	95%	95%	95%	95%	95%			
Tanner	K-8	N/A	N/A	N/A	N/A	N/A	N/A	N/A			
Wirtz	K-8	N/A	N/A	N/A	N/A	N/A	N/A	N/A			
Zamboni	K-8	99%	97%	96%	97%	96%	96%	96%			
Home to Hospital	K-8	N/A	N/A	N/A	N/A	N/A	N/A	N/A			
Extended Year	K-8	N/A	N/A	N/A	N/A	N/A	N/A	N/A			
NonPublic School	K-8	N/A	N/A	N/A	N/A	N/A	N/A	N/A			
Subtotal		96%	96%	95%	95%	95%	95%	94%			

Special Ed											
9-12											
Paramount High School	9-12	95%	94%	93%	92%	92%	92%	92%			
Home to Hospital	9-12	N/A	N/A	N/A	N/A	N/A	N/A	N/A			
NonPublic School	9-12	N/A	N/A	N/A	N/A	N/A	N/A	N/A			
Extended Year	9-12	N/A	N/A	N/A	N/A	N/A	N/A	N/A			
Subtotal		95%	94%	93%	92%	92%	92%	92%			

Total Special Ed	K-12	95%	95%	95%	94%	94%	94%	93%			
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Independent Study	K-12	N/A	N/A	N/A	N/A	N/A	N/A	N/A			
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Total Independent Study	K-12	N/A	N/A	N/A	N/A	N/A	N/A	N/A			
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County Students - SpEd	K-12	N/A	N/A	N/A	N/A	N/A	N/A	N/A			
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Total County Students	K-12	N/A	N/A	N/A	N/A	N/A	N/A	N/A			
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ALL PROGRAMS EXCEPT FOR ADULT ED

Regular	K-12	98%	97%	97%	97%	97%	96%	96%			
Special Ed	K-12	95%	95%	95%	94%	94%	94%	93%			
Independent Study	K-12	N/A	N/A	N/A	N/A	N/A	N/A	N/A			
County Students	K-12	N/A	N/A	N/A	N/A	N/A	N/A	N/A			

Grand Total Except for Adult Ed		97%	97%	97%	97%	96%	96%	96%			
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Adult Ed		N/A	N/A	N/A	N/A	N/A	N/A	N/A			
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*Note: ADA is projected at 95% of projected enrollment except for:
Independent Study, County Special Ed and Adult Ed which are based on 2014-15 P-2 ADA.



District Schools

Monthly School Enrollment Report

Through end of Report Period: 8 (03/18/2016)

Year: 2015-2016

Report: ATD606

School	Type	1st 09/11	2nd 10/09	3rd 11/06	4th 12/04	5th 12/31	6th 01/21	7th 02/19	8th 03/18	9th	10th	11th	12th	13th
Regular Education		K												
Collins School		89	101	105	106	102	103	102	100					
Gaines School		98	102	103	104	103	103	103	103					
Hollydale School		92	97	101	102	102	101	103	103					
Jefferson School		55	54	54	54	54	54	54	54					
Keppel School		85	79	78	77	78	78	78	78					
Lincoln School		91	92	93	93	93	93	93	95					
Los Cerritos School		71	76	76	77	76	75	75	75					
Mokler School		97	100	100	101	102	99	99	97					
Roosevelt School		83	82	83	82	81	82	83	82					
Tanner School		98	111	111	111	111	110	108	106					
Wirtz School		102	104	105	107	107	107	108	107					
Subtotal		961	998	1,009	1,014	1,009	1,005	1,006	1,000					

Regular Education		1-3												
Collins School		228	241	238	236	234	232	230	229					
Gaines School		288	291	291	294	296	295	294	297					
Hollydale School		284	287	287	286	289	289	286	285					
Jefferson School		197	199	201	202	203	210	213	211					
Keppel School		236	238	238	238	239	239	242	243					
Lincoln School		296	299	303	302	301	301	301	300					
Los Cerritos School		270	271	274	277	279	279	283	283					
Mokler School		326	332	331	328	328	329	326	325					
Roosevelt School		322	321	320	318	316	318	319	316					
Tanner School		242	245	248	250	250	243	241	242					
Wirtz School		280	283	285	285	285	285	288	287					
Subtotal		2,969	3,007	3,016	3,016	3,020	3,020	3,023	3,018					

Regular Education		4-8												
Alondra School		877	891	891	892	892	893	888	889					
Collins School		162	160	160	161	160	161	160	158					
Community Day School		4	5	5	7	7	8	6	6					
Hollydale School		606	608	610	612	614	614	613	612					
Jackson School		757	781	790	794	792	787	788	794					
Jefferson School		149	152	151	153	153	151	152	152					
Keppel School		192	194	191	189	189	188	190	190					
Lincoln School		207	207	206	207	206	204	205	206					
Los Cerritos School		194	196	197	201	201	201	202	201					
Mokler School		265	267	267	266	267	267	264	260					
Paramount Park School		758	762	762	761	760	761	760	759					
Roosevelt School		256	254	254	253	252	249	249	248					
Tanner School		209	213	213	212	211	210	210	212					
Wirtz School		218	218	219	220	222	223	222	222					



District Schools

Monthly School Enrollment Report

Through end of Report Period: 8 (03/18/2016)

Year: 2015-2016

Report: ATD606

School	Type	1st 09/11	2nd 10/09	3rd 11/06	4th 12/04	5th 12/31	6th 01/21	7th 02/19	8th 03/18	9th	10th	11th	12th	13th
Zamboni School		887	893	892	888	887	887	884	883					
Subtotal		5,741	5,801	5,808	5,816	5,813	5,804	5,793	5,792					

Regular Education 9-12

Buena Vista High School	10	0	0	0	0	0	0	8	10					
	11	50	54	53	53	53	52	93	93					
	12	134	138	137	135	135	136	117	113					
Subtotal		184	192	190	188	188	188	218	216					
Buena Vista Independent Study	9							1	2					
	10							1	2					
	11							3	5					
	12							22	31					
Subtotal								27	40					
Community Day School	9	1	1	1	1	0	1	2	2					
	10	5	6	7	8	8	8	7	9					
	11	6	7	6	6	5	6	5	5					
	12	3	4	4	3	3	3	0	0					
Subtotal		15	18	18	18	16	18	14	16					
Paramount High School	9	1,168	1,180	1,181	1,179	1,182	1,180	1,182	1,177					
	10	1,209	1,225	1,220	1,215	1,213	1,205	1,198	1,193					
	11	1,117	1,120	1,115	1,115	1,110	1,104	1,063	1,055					
	12	1,064	1,071	1,070	1,065	1,062	1,060	1,061	1,060					
Subtotal		4,558	4,596	4,586	4,574	4,567	4,549	4,504	4,485					
(9-12) Subtotal		4,757	4,806	4,794	4,780	4,771	4,755	4,763	4,757					
Total K-12	Reg.	14,428	14,612	14,627	14,626	14,613	14,584	14,585	14,567					

Regular K-8 Totals

Alondra School	877	891	891	892	892	893	888	889						
Collins School	479	502	503	503	496	496	492	487						
Community Day School	4	5	5	7	7	8	6	6						
Gaines School	386	393	394	398	399	398	397	400						
Hollydale School	982	992	998	1,000	1,005	1,004	1,002	1,000						
Jackson School	757	781	790	794	792	787	788	794						
Jefferson School	401	405	406	409	410	415	419	417						
Keppel School	513	511	507	504	506	505	510	511						
Lincoln School	594	598	602	602	600	598	599	601						
Los Cerritos School	535	543	547	555	556	555	560	559						
Mokler School	688	699	698	695	697	695	689	682						
Paramount Park School	758	762	762	761	760	761	760	759						
Roosevelt School	661	657	657	653	649	649	651	646						
Tanner School	549	569	572	573	572	563	559	560						
Wirtz School	600	605	609	612	614	615	618	616						
Zamboni School	887	893	892	888	887	887	884	883						



District Schools

Monthly School Enrollment Report

Through end of Report Period: 8 (03/18/2016)

Year: 2015-2016
Report: ATD606

School	Type	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	13th
		09/11	10/09	11/06	12/04	12/31	01/21	02/19	03/18					
Subtotal		9,671	9,806	9,833	9,846	9,842	9,829	9,822	9,810					

Regular 9-12 Totals

Buena Vista High School		184	192	190	188	188	188	218	216					
Buena Vista Independent Study								27	40					
Community Day School		15	18	18	18	16	18	14	16					
Paramount High School		4,558	4,596	4,586	4,574	4,567	4,549	4,504	4,485					
Subtotal		4,757	4,806	4,794	4,780	4,771	4,755	4,763	4,757					
Total Regular Education	K-12	14,428	14,612	14,627	14,626	14,613	14,584	14,585	14,567					

Independent Study K-8

Jefferson School		0	1	0	0	0	0	0	0					
Paramount Park School		0	0	1	1	1	0	0	0					
Subtotal		0	1	1	1	1	0	0	0					

Independent Study 9-12

Total Independent Study		0	1	1	1	1	0	0	0					
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Special Ed K-8

Alondra School		63	63	64	64	62	62	62	62					
Collins School		25	26	26	26	25	25	26	26					
Hollydale School		56	55	55	55	55	56	56	56					
Jackson School		18	18	18	20	20	21	21	20					
Jefferson School		49	49	49	50	50	49	48	47					
Lincoln School		20	20	20	19	19	19	20	20					
Los Cerritos School		46	49	49	50	49	48	48	47					
Paramount Park School		27	27	26	27	27	28	28	28					
Roosevelt School		37	37	38	39	39	40	40	40					
Zamboni School		34	35	35	35	35	34	35	34					
Subtotal		375	379	380	385	381	382	384	380					

Special Ed 9-12

Buena Vista High School		14	14	14	15	15	15	15	15					
Paramount High School		187	196	195	195	196	197	191	186					
Subtotal		201	210	209	210	211	212	206	201					
Total Special Ed		576	589	589	595	592	594	590	581					

Adult Transition 9-12

Paramount High School		47	47	47	47	47	47	45	45					
Subtotal		47	47	47	47	47	47	45	45					
Total Adult Transition		47	47	47	47	47	47	45	45					

ALL PROGRAMS

Regular Education		14,428	14,612	14,627	14,626	14,613	14,584	14,585	14,567					
Independent Study		0	1	1	1	1	0	0	0					
Special Ed		576	589	589	595	592	594	590	581					



District Schools Monthly School Enrollment Report

Year: 2015-2016

Report: ATD606

Through end of Report Period: 8 (03/18/2016)

School	Type	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	13th
		09/11	10/09	11/06	12/04	12/31	01/21	02/19	03/18					
Adult Transition		47	47	47	47	47	47	45	45					
Grand Total		15,051	15,249	15,264	15,269	15,253	15,225	15,220	15,193					

Instructional Days

Alondra School	17	20	20	14	10	8	18	20						
Buena Vista High School	17	20	20	14	10	8	18	20						
Buena Vista Independent Study	0	0	0	0	0	0	18	20						
Collins School	17	20	20	14	10	8	18	20						
Community Day School	17	20	20	14	10	8	18	20						
Gaines School	17	20	20	14	10	8	18	20						
Hollydale School	17	20	20	14	10	8	18	20						
Jackson School	17	20	20	14	10	8	18	20						
Jefferson School	17	20	20	14	10	8	18	20						
Keppel School	17	20	20	14	10	8	18	20						
Lincoln School	17	20	20	14	10	8	18	20						
Los Cerritos School	17	20	20	14	10	8	18	20						
Mokler School	17	20	20	14	10	8	18	20						
Paramount High School	17	20	20	14	10	8	18	20						
Paramount Park School	17	20	20	14	10	8	18	20						
Roosevelt School	17	20	20	14	10	8	18	20						
Tanner School	17	20	20	14	10	8	18	20						
Wirtz School	17	20	20	14	10	8	18	20						
Zamboni School	17	20	20	14	10	8	18	20						